

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
January 17th, 2017**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on January 17th, 2017 in the Port conference room. Commissioner Shelly Rivard Detrick called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: Shelly Rivard Detrick, Karen Moore and George Sisson. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Analyst.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of January 3rd, 2017 (M/S: Karen Moore / George Sisson).

VOUCHERS: The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #16268 - 16271 Totaling \$6,580.01

Vouchers # 16272 - 16285 Totaling \$45,800.50

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S George Sisson / Karen Moore).

OLD BUSINESS: NONE

NEW BUSINESS:

State Board for Community and Technical Colleges Request: Mike was asked to give a presentation next week in Olympia about the process they used to successfully hire a President at Big Bend Community College. The commissioners approved Mike going there Monday through Wednesday next week.

FAA Meeting for Disadvantaged Business Enterprise (DBE) Requirement Funding: The FAA has mandated a new study be conducted for our DBE plan that will cover the next few years. After the meeting for the college, Mike will stop in and have a face to face discussion regarding funding assistance for the \$6500.00 requirement.

Commissioner Moore would like it noted that she appreciates Mike's commitment to the community and representing the Port of Ephrata so well.

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Snow Removal: We have been busy the last several days removing snow from our runways, roads and tenant's driveways and parking lots.

We plowed snow on the second of January, again on the fifth, ninth and eleventh due to drifting caused by high winds. Airport Road SE was completely impassable due to a large drift covering both lanes of traffic.

Courtesy Van: The courtesy van is in the shop for maintenance due to a power steering system problem.

FROM THE OFFICE:

- a. Travel & Meetings: Mike and all 3 commissioners will be attending the WPPA Ports day event at the Capitol in Olympia on the 31st. Karen will be leaving earlier and returning later due to her responsibilities as the WPPA President.
- b. Next Regular Meeting: Feb 6

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner Shelly Rivard Detrick declared the meeting adjourned at 4:20 p.m.

Shelly Rivard Detrick, President

Karen Moore, Vice President

George Sisson, Secretary

ATTEST: _____

Michael G. Wren

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