

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS  
January 22, 2019**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on January 22, 2019 in the Port conference room. Commissioner George Sisson called the meeting to order at 4:00 p.m.

**PRESENT:** Commissioners: George Sisson and Shelly Rivard Detrick. Staff: Mike Wren, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Officer.

**MINUTES:** MOTION CARRIED unanimously to approve the minutes of the regular meeting of January 7, 2019 (M/S: Shelly Rivard Detrick / George Sisson).

**VOUCHERS:** The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #17104 - 17108 Totaling \$9,307.00

Vouchers # 17062, 17103, 17109 - 17119 Totaling \$20,614.15

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Shelly Rivard Detrick / George Sisson).

**OLD BUSINESS:**

Walmart Lease of Building 2: The lease is fully executed and they should be moving in on January 31.

**NEW BUSINESS:**

Chamber of Commerce Sign Replacement: The Chamber of Commerce is looking at replacing the programmable sign that is located at the recreation center. They wanted to let us know their intent since the Port was one of the original funding partners. The Commissioners are ok with them replacing the sign.

2018 Year End Budget Review: Mike conducted a year-end review of the budget with the commissioners. Overall, the budget bottom line was on target.

**PUBLIC/TENANT INPUT: NONE**

**OPERATIONS and MAINTENANCE:**

Cube Van: We have completed installation of new shelving and organizing the cargo area of the van. The driver's side seat bottom was re-upholstered and installed. We have refined this work van to be more efficient and safer for projects in the future.

Phone Van: We completed a safety inspection on this bucket truck and had the driver's seat re-upholstered after we used it to install a new flag pole rope at the Grant County Correctional Facility.

Pesticide Meeting: Gordy and I attended the Grant County Noxious Weed Board annual meeting in Moses Lake Wednesday. The meeting featured speakers from the Department of Agriculture on pesticide record keeping and compliance issues regarding the application and storage of restricted pesticides. The Washington State Weed Board had a presentation on new weed species that are on their watch list along with new plant invaders added to the class B category noxious weeds.

**FROM THE OFFICE:**

- a. Travel & Meetings:
  - a) EDC Annual Banquet, Mar 7, Time TBD
  - b) WPPA Spring Meeting, May 15-17, Davenport, Spokane WA
  
- b. Next Regular Meeting: Feb 4

**COMMISSIONER INPUT: NONE**

**ADJOURNMENT:** There being no further business to conduct, Commissioner George Sisson declared the meeting adjourned at 4:11 p.m.

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George Sisson, President

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Shelly Rivard Detrick, Vice President

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Karen Moore, Secretary

ATTEST: \_\_\_\_\_

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2019

Michael G. Wren