

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
February 4, 2019**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on February 4, 2019 in the Port conference room. Commissioner George Sisson called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: George Sisson, Shelly Rivard Detrick and Karen Moore. Staff: Mike Wren, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Officer.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of January 22, 2019 (M/S: Shelly Rivard Detrick / George Sisson).

VOUCHERS: The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #17122 - 17130 Totaling \$11,847.72

Vouchers # 17119 - 17121, 17131 - 17133 Totaling \$14,073.56

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Karen Moore / Shelly Rivard Detrick).

OLD BUSINESS: NONE

NEW BUSINESS:

Hangar Roof Replacement: We had to have the membrane roofs on all three hangars repaired again this month. It may be time to start thinking about funding options for replacing them in the next several years. The Strategic Infrastructure Program may be an option for assisting with building 734 since it has the jobs related to Trout Lake Farms. If we were to sell some property, the funds from the sale should be able to be applied to a hangar roof replacement if the FAA approves it.

ADJOURN TO EXECUTIVE SESSION: Commissioner George Sisson adjourned the regular meeting at 4:05 p.m. to executive session for approximately 5 minutes to discuss potential litigation information received via Telecon from legal counsel Todd Egland of Chmelik Sitkin & Davis P.S.

RECONVENE FROM EXECUTIVE SESSION: Commissioner George Sisson reconvened to regular meeting at 4:10 p.m.

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Clark Forklift: Oil and filters were changed; chassis and carriage were greased. The battery was replaced and the brakes were adjusted.

Road Grader: Filters and oils were replaced, steering and turntable was inspected and greased. The radiator has developed a small leak that will have to be repaired in the near future.

Ford L-9000: Fluids and filters were changed, brakes were inspected and adjusted.

New utility sink: The utility sink, faucet and backsplash were replaced in our maintenance shop.

John Deere Gator: The Gator was serviced, drive train chain adjusted, battery was replaced.

FROM THE OFFICE:

a. Travel & Meetings:

- i) EDC Annual Banquet, Mar 7, 5:30/6:30 Karen, Shelly and Mike will attend
- ii) FAA Conference, Mar 19-20, Seattle, Mike will attend

b. Next Regular Meeting: Feb 19 (Tues)

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner George Sisson declared the meeting adjourned at 4:20 p.m.

George Sisson, President

Shelly Rivard Detrick, Vice President

Karen Moore, Secretary

ATTEST: _____

Michael G. Wren

2019