

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS  
February 19, 2019**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on February 19, 2019 in the Port conference room. Commissioner George Sisson called the meeting to order at 4:03 p.m.

**PRESENT:** Commissioners: George Sisson, Shelly Rivard Detrick and Karen Moore. Staff: Mike Wren, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Officer.

**MINUTES:** MOTION CARRIED unanimously to approve the minutes of the regular meeting of February 4, 2019 (M/S: Karen Moore / Shelly Rivard Detrick).

**VOUCHERS:** The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #17134 - 17138 Totaling \$9,307.00

Vouchers # 17139 - 17147 Totaling \$8,951.61

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Shelly Rivard Detrick / Karen Moore).

**OLD BUSINESS:**

Land Appraisal: We received the second appraisal for the land to be purchased by Westland Development at \$50,000 per acre. Taking the average of the two appraisals the purchase price of the land will be \$42,500 per acre.

**NEW BUSINESS: NONE**

**PUBLIC/TENANT INPUT: NONE**

**OPERATIONS and MAINTENANCE:**

Bathrooms/ Break room: The bathrooms located next to industrial building 2 had a water line freeze and break. We had to remove a portion of the interior wall behind the men's stalls. Temporary repairs were made to the ruptured copper pipe. The cause of the rupture was a failed bathroom heater. An HVAC technician was called as an emergency to repair the bathroom unit and relocate the thermostats. There were also 5 wall heat units in building 2 that required repair. We had 2 porta potty units delivered to help out until the bathroom water could be fully repaired.

Railroad Switches: The five rail switches had to be cleared twice.

Snow plowing: We have plowed our roads and tenants out four times and the runways three times since the ninth of February. During one of our plowing operations, a wall air conditioner was damaged at the Butler Aircraft Hangar and will need to be replaced at our cost.

Genie Lift 20/30: Repairs are being completed on the thirty-foot Genie lift. The unit operationally checked good after the replacement of a circuit board.

340 Utility/Spray Cart: The 340-utility tractor was fully serviced. The spray cart had all hoses replaced and cracks in the frame repaired.

Hyster Forklift: Hyster forklift was serviced.

**FROM THE OFFICE:**

- a. Travel & Meetings:
  - i) EDC Annual Banquet, Mar 7, 5:30/6:30
  - ii) FAA Conference, Mar 19-20, Seattle
  - iii) WPPA Executive Meeting, Mar 26, Anacortes
  
- b. Next Regular Meeting: Mar 4

**COMMISSIONER INPUT: NONE**

**ADJOURNMENT:** There being no further business to conduct, Commissioner George Sisson declared the meeting adjourned at 4:13 p.m.

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George Sisson, President

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Shelly Rivard Detrick, Vice President

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Karen Moore, Secretary

ATTEST: \_\_\_\_\_

Michael G. Wren

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2019