

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
March 21, 2011**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on March 21, 2011. Commissioner Rivard Detrick called the meeting to order at 4:00 p.m.

PRESENT: Commissioners Karen Moore, Robert Criss and Shelly Rivard Detrick. Staff: Mike Wren, Port Manager; Janice Hunter, Financial Analyst.

MINUTES: MOTION CARRIED to approve the minutes of the regular meeting of March 7, 2011 (M/S: Karen Moore / Robert Criss).

VOUCHERS: MOTION CARRIED to authorize payment of vouchers from the Airport Fund:
Payroll Warrant #13596 - 13598 Totaling \$4,840.26
Vouchers #13599 - 13609 Totaling \$23,538.60 (M/S Robert Criss / Karen Moore).

PUBLIC/TENANT INPUT: NONE

OLD BUSINESS:

WTC: WTC will give their deposition on April 20th. Mike will give deposition for the Port on the 21st. The Attorneys for both sides will be present.

Temporary Asphalt Plant: There is a Public Meeting on March 29th for the Temporary Asphalt Plant. The Conditional Use Permit will be in the Port's name with the asphalt company operating under the permit as a tenant of The Porton leased property.

Young Eagles Day: Mike provided the commissioners with a print out of sample designs for wings to be given out at this event. After some discussion, the commissioners decided on the design with the Ephrata logo in the center and the "Port of Ephrata" in the banner underneath. There was also discussion about other promotional items for the Grant County Fair.

NEW BUSINESS: none

OPERATIONS and MAINTENANCE:

The maintenance crew will be working on sweeping the runway, edges and ramp over the next couple of days. Then the weed control process will begin.

FROM THE OFFICE:

Travel & Meetings:

April 12-13, FAA Conference in Seattle: Mike will attend

May 11-13, WAMA Spring Meeting in Seattle: Mike will attend

May 18-20, WPPA Spring Meeting in Blaine; Attendance still to be determined

COMMISSIONER INPUT:

Port Legislative Day Feedback: Commissioner Moore reported on the Port Legislative Day. The meetings were valuable but not well attended. During her conversation with Representative Warnick, promoting the Ports at the Grant County Fair came up. The suggestion was made to have information representing all of the Grant County Ports for display at the fair. Mike will talk with Craig Baldwin from the Port of Moses Lake about coordinating a combined display.

Port Policy: After consulting with human resource management, Commissioner Rivard Detrick believes that the Port should leave the Policy for cashing in accumulated vacation and sick leave upon retirement as currently stated. The state and county policies on this may be changing in the next 12 to 24 months, so the policy will be reevaluated at that time.

ADJOURNMENT: There being no further business to conduct, Commissioner Rivard Detrick declared the meeting adjourned at 4:45p.m.

Shelly Rivard Detrick, President

Robert Criss, Vice President

Karen Moore, Secretary

ATTEST:_____

DATE_____2011