

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS  
March 2<sup>nd</sup>, 2015**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on March 2<sup>nd</sup>, 2015 in the Port conference room. Commissioner Karen Moore called the meeting to order at 4:01p.m.

**PRESENT:** Commissioners: Karen Moore, George Sisson and Shelly Rivard Detrick. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Analyst; Guest, Emily Braunwart, Grant County Economic Development Council (EDC).

**MINUTES:** MOTION CARRIED unanimously to approve the minutes of the regular meeting of February 17<sup>th</sup>, 2015 (M/S: George Sisson / Shelly Rivard Detrick).

**VOUCHERS:** The following Vouchers/Warrants were approved for payment.  
Airport Fund: Payroll Warrant #15449 - 15457 Totaling \$12,530.46  
Vouchers #15458 - 15463 Totaling \$2,858.18

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Shelly Rivard Detrick / George Sisson).

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

2014 Annual Budget Review: Mike went over the 2014 budget review and commented on areas of the budget that performed differently than planned. Overall, the Port had a \$13,370.84 increase for a cash balance of \$1,219,484.71 at year end.

2015 Taxiway Fog Seal Engineering Contract Amendment: Mike was informed by the FAA of mandatory Disadvantaged Business Enterprise (DBE) requirements that needed to be complied with since we are slated for funding this year. Since those programs are traditionally put together by the project consultant, Mike contacted T-O Engineers for a proposed contract amendment. Their proposal was a total not to exceed \$4,000. The FAA reviewed it and approved it so Mike signed the amendment.

**PUBLIC/TENANT INPUT:** Emily Braunwart from the EDC came to thank the Commissioners for The Port hosting the Grant County Ports meeting last week. The Commissioners commented that they felt it went well and that it was time well spent.

**OPERATIONS and MAINTENANCE:**

Trailer: The McDowell Brothers hauled off/disposed of the old trailer that was located out at the EVOC course. Since law enforcement had stopped using it for storing course equipment, it was quickly becoming a bird hazard issue and was being brought up in each monthly Wildlife Hazard Assessment report.

Pickup:

We obtained a 2000 Dodge Ram 1500 last week from Oregon State University located in Hermiston Oregon. We have it in the shop going through it and getting it ready to be put into operation. It is a huge improvement over what it is replacing.

Weed Spraying: We have begun our bare ground weed control. We are applying a pre-emergent herbicide. According to our pesticide records, this is the earliest we have ever begun application. We will be starting to spray the cracks in the asphalt on Wednesday.

**FROM THE OFFICE:**

- a. Travel & Meetings:
  - a) WPPA Exec Board, Mar 19
  - b) EDC Annual Banquet, Mar 20
  - c) Sunshine Ports, Mar 13
  
- b. Next Regular Meeting: Mar 16, Representatives from Port of Chelan will be here.

**COMMISSIONER INPUT:**

Ephrata Mayor Retirement: Commissioner Moore asked if we should have a representative from The Port attend. Mike said that he would be attending.

**ADJOURNMENT:** There being no further business to conduct, Commissioner Karen Moore declared the meeting adjourned at 4:36p.m.

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Karen Moore, President

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George Sisson, Vice President

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Shelly Rivard Detrick, Secretary

ATTEST: \_\_\_\_\_

\_\_\_\_\_ 2015

Michael G. Wren