

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS  
March 4, 2019**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on March 4, 2019 in the Port conference room. Commissioner George Sisson called the meeting to order at 3:59 p.m.

**PRESENT:** Commissioners: George Sisson, Shelly Rivard Detrick and Karen Moore. Staff: Mike Wren, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Officer.

**MINUTES:** MOTION CARRIED unanimously to approve the minutes of the regular meeting of February 19, 2019 (M/S: Karen Moore / Shelly Rivard Detrick).

**VOUCHERS:** The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #17149 - 17157 Totaling \$11,758.62

Vouchers # 17148, 17158 - 17162 Totaling \$7,078.37

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Karen Moore / Shelly Rivard Detrick).

**OLD BUSINESS:**

Westland Land Sale: We have not heard anything from Westland development after sending them the second appraisal that, when averaged with the first, established the sale price of \$42,500 per acre.

**NEW BUSINESS: NONE**

**PUBLIC/TENANT INPUT: NONE**

**OPERATIONS and MAINTENANCE:**

Break room/Bathroom: The Repairs to the mobile home have been completed. Copper waterline was replaced, new wall covering was installed and toilets/dividers were re-installed. The heater was repaired and the thermostats were relocated.

Vehicle Maintenance: These pickups and tractor were serviced of oil and filters, chassis were greased and interiors cleaned.

1. 2000 Ford one ton two-wheel drive.
2. 2001 Ford service truck four-wheel drive.
3. 2001 Dodge half-ton two-wheel drive.
4. 1994 Chevrolet one-ton four-wheel drive.
5. 1984 International tractor model 734

Courtesy Van: The 1992 Ford Aero star van was serviced. Fluids and filters were replaced. The transmission fluid and filter were replaced.

PAPI: The Precision Approach Path Indicator for runway 29 was not functioning. We have been working with Airside Solutions to get it repaired.

Genie Lift: We are continuing to prepare the Genie lift for paint. All the necessary repairs were made and it is fully functional.

**FROM THE OFFICE:**

- a. Travel & Meetings:
  - i) EDC Annual Banquet, Mar 7, 5:30/6:30
  - ii) FAA Conference, Mar 19-20, Seattle
  - iii) WPPA Executive Meeting, Mar 26, Anacortes
  - iv) WPPA Spring Meeting, May 15-17, Spokane
  
- b. Next Regular Meeting: Mar 18

**COMMISSIONER INPUT: NONE**

**ADJOURNMENT:** There being no further business to conduct, Commissioner George Sisson declared the meeting adjourned at 4:10 p.m.

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George Sisson, President

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Shelly Rivard Detrick, Vice President

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Karen Moore, Secretary

ATTEST: \_\_\_\_\_  
Michael G. Wren

\_\_\_\_\_ 2019