

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS  
March 6, 2017**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on March 6, 2017 in the Port conference room. Commissioner Shelly Rivard Detrick called the meeting to order at 4:00 p.m.

**PRESENT:** Commissioners: Shelly Rivard Detrick, Karen Moore and George Sisson. Staff: Mike Wren, Port Manager; Charla Bomstad, Financial Analyst.

**MINUTES:** MOTION CARRIED unanimously to approve the minutes of the regular meeting of February 21, 2017 (M/S: Karen Moore / George Sisson).

**VOUCHERS:** The following Vouchers/Warrants were approved for payment.  
Airport Fund: Payroll Warrant #16313 - 16321 Totaling \$13,521.59  
Vouchers # 16322 - 16326 Totaling \$38,387.50

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S George Sisson / Karen Moore).

**OLD BUSINESS:**

Glider Runway Exclusive Use: The issue has come up again from the FAA to not restrict powered aircraft from using runway 4/22 even though they can use runway 3/21. Mike has communicated in that past that there are “separate, but equal” facilities for both aircraft and that intentionally mixing powered and glider aircraft on the same runway is a compromise of safety. Mike will discuss this issue further with FAA representatives at the FAA conference in Seattle on March 20<sup>th</sup>.

**NEW BUSINESS: NONE**

**PUBLIC/TENANT INPUT: NONE**

**OPERATIONS and MAINTENANCE:**

Servicing Equipment: We have been servicing our heavy equipment, forklifts and tractors which equates to over 20 pieces of equipment over the last few weeks. Oil and filters have been replaced, chassis greased, frames inspected for fractures and we have serviced the transmissions.

Rail Switch: During a recent rail inspection, a switch point was worn down. We have completed the repair in time to prevent a rail closure.

Manufacturing facilities: We put our new Genie Lift to good use measuring the clearances from the floor to the bases of the cranes and also to the bottom of the sprinklers in both buildings so that accurate clearance dimensions can be given to potential tenants.

We have surveyed and developed a plan to remove steel plates that are covering the concrete pits in both buildings in preparation for repairs.

**ADJOURN TO EXECUTIVE SESSION:** Commissioner Rivard Detrick adjourned the regular meeting to executive session to discuss potential litigation with legal counsel Dino Vasquez via TELECON at 4:15 p.m. for 10 min.

**RECONVENE FROM EXECUTIVE SESSION:** Commissioner Rivard Detrick reconvened from executive session to the regular meeting at 4:25 p.m.

**FROM THE OFFICE:**

- a. Travel & Meetings:
  - i) FAA Conference, Mar 20-22, Mike, Seattle
  - ii) WPPA Executive Meeting, Mar 24, Karen, Seattle
  - iii) WAMA, May 2-4, Mike, Bellingham
  - iv) WPPA Spring Meeting, May 17-19, Cascadia Resort
- b. Next Regular Meeting: Mar 20

**COMMISSIONER INPUT:** WPPA will pay for Karen’s room at the spring meeting.

**ADJOURNMENT:** There being no further business to conduct, Commissioner Shelly Rivard Detrick declared the meeting adjourned at 4:28 p.m.

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Shelly Rivard Detrick, President

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Karen Moore, Vice President

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George Sisson, Secretary

ATTEST: \_\_\_\_\_  
Michael G. Wren

\_\_\_\_\_ 2017