

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
March 18, 2019**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on March 18, 2019 in the Port conference room. Commissioner George Sisson called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: George Sisson, Shelly Rivard Detrick and Karen Moore. Staff: Mike Wren, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Officer.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of March 4, 2019 (M/S: Karen Moore / Shelly Rivard Detrick).

VOUCHERS: The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #17163 - 17167 Totaling \$9,307.01

Vouchers # 17168 - 17174 Totaling \$10,307.61

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Shelly Rivard Detrick / Karen Moore).

OLD BUSINESS:

Enterprise Street Bituminous Surface Treatment Work: The County Public Works plans to do this work sometime in June.

NEW BUSINESS: NONE

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Seasonal Lawn Care Equipment: The Craftsman riding mower has been through the shop. Fluids and filters were changed, blades sharpened and new front tires were installed. The Weed eaters were inspected.

John Deere Sweepster: The broom attachment on our 317 John Deere tractor was serviced. Filters and oils were replaced and chassis greased. This small broom is ideal for sweeping out driveways, small parking areas and road edges.

Cushman Truckster: Wheel bearings were inspected, fluids were changed and chassis greased. This is in anticipation that we might receive some workers from the Grant County Correction facility for our spring cleanup.

Building 1: We had to call Continental Door company for an emergency door repair as the west door became inoperable halfway down. The motor had failed and it had no manual chain override installed. It was the only door of the two industrial buildings that did not come equipped with a chain override. We had a new opener with chain installed. While Continental was on site, we had them inspect our shop roll up doors since we've been experiencing problems with the limit switches and rollers. The rollers were replaced and limit switches were adjusted.

Thirty Foot Genie Lift: We have completed the placement of the safety and warning decals, painting and repairs.

FROM THE OFFICE:

- a. Travel & Meetings:
 - i) FAA Conference, Mar 19-20, Seattle
 - ii) WPPA Executive Meeting, Mar 26, Anacortes
 - iii) WPPA Spring Meeting, May 15-17, Spokane

- b. Next Regular Meeting: Apr 1

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner George Sisson declared the meeting adjourned at 4:11 p.m.

George Sisson, President

Shelly Rivard Detrick, Vice President

Karen Moore, Secretary

ATTEST: _____
Michael G. Wren

_____ 2019