

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS  
March 20, 2017**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on March 20<sup>th</sup>, 2017 in the Port conference room. Commissioner Shelly Rivard Detrick called the meeting to order at 4:00 p.m.

**PRESENT:** Commissioners: Shelly Rivard Detrick, Karen Moore and George Sisson. Staff: Mike Wren (Via Phone), Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Analyst.

**MINUTES:** MOTION CARRIED unanimously to approve the minutes of the regular meeting of March 6<sup>th</sup>, 2017 (M/S: George Sisson / Karen Moore).

**VOUCHERS:** The following Vouchers/Warrants were approved for payment.  
Airport Fund: Payroll Warrant #16327 - 161633 Totaling \$6,580.01  
Vouchers # 16331 - 16341 Totaling \$40,631.64

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Karen Moore / George Sisson).

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

Musselman Hangar Sale: The sale of the Musselman hangar to Golden Acres LLC is pending and should be final shortly. Golden Acres is a farming family with several planes located at various places and would like to have a local hangar for them to use. Musselman, DBA Fair Weather Flyers has been out of business with a past due account for months.

Entry Way Landscaping 2017: Mike suggested replacing the fence that is between the greenway and the SGC clubhouse with a continuation of the curbing, rock and plantings that are currently west of the SGC clubhouse. Instead of a brick wall that might settle, crack or discolor over time. A curbing border with plantings would be a cost effective low maintenance way to establish a border that will look good for years. The commissioners will look at the existing border and discuss it at a later meeting.

**PUBLIC/TENANT INPUT: NONE**

**OPERATIONS and MAINTENANCE:**

Heavy Equipment: We have completed servicing and the inspection on all of our heavy equipment.

Runway Sweeper: The runway sweeper was serviced and inspected. Our plan is to sweep the ramp area and runway 4-22 next week.

Sweeper Parts: Gordy and Kurt traveled to Coeur d'Alene Airport March 16th. We have worked out a trade for new brushes, tires and other parts that are from the same model sweeper that we have for a pickup sprayer we no longer use.

Access Road Maintenance: We graded the access road to Lenroc and the Trout Lake Farms employee road.

Manufacturing Buildings: We have surveyed all of the roll up doors to determine the maintenance required for each of them to be fully serviceable. All need resealed and adjusted. Several require door panel replacement and several do not operate electrically. All of this work will need to be done by a door technician.

**FROM THE OFFICE:**

- a. Travel & Meetings:
  - i) WAMA, May 2-4, Mike, Bellingham
  - ii) WPPA Executive Meeting, Mar 24, Karen
  - iii) WPPA Spring Meeting, May 17-19, Suncadia Resort, Cle Elum
  
- b. Next Regular Meeting: Apr 3

**COMMISSIONER INPUT:**

E.D.C Dinner and Membership: Commissioner Moore asked if anyone had heard anything about the annual dinner and also wanted to revisit the annual membership discussion. There has been no information regarding the dinner and Mike with check with Linda Martin when he returns. The commissioners took note of the fact that the EDC annual membership was due. Mike stated that they have brought several clients by to look at the manufacturing facilities and overall, had no reason to give not to maintain our membership. After a short discussion, the commissioners decided to continue membership and revisit the discussion next year.

**ADJOURNMENT:** There being no further business to conduct, Commissioner Shelly Rivard Detrick declared the meeting adjourned at 4:18 p.m.

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Shelly Rivard Detrick, President

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Karen Moore, Vice President

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George Sisson, Secretary

ATTEST: \_\_\_\_\_

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2017

Michael G. Wren