

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
April 18, 2011**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on April 18, 2011. Commissioner Rivard Detrick called the meeting to order at 4:00 p.m.

PRESENT: Commissioners Karen Moore, Robert Criss and Shelly Rivard Detrick. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Janice Hunter, Financial Analyst.

MINUTES: MOTION CARRIED to approve the minutes of the regular meeting of April 4, 2011 (M/S: Karen Moore / Robert Criss).

VOUCHERS: MOTION CARRIED to authorize payment of vouchers from the Airport Fund:
Payroll Warrant #13630 - 13632 Totaling \$4,840.27
Vouchers #13633 - 13654 Totaling \$31,654.99 (M/S Robert Criss / Karen Moore).

PUBLIC/TENANT INPUT: NONE

OLD BUSINESS:

Temporary Asphalt Plant:

The Public hearing for the temporary Asphalt Plant will be held on April 19th. Mike will attend to answer any questions pertaining to the Port.

Marketing Plan:

The Marketing Plan was discussed in the study session prior to the meeting. The Commissioners determined that some work needs to be done before going forward with Karen Bonaudi the Marketing Plan consultant. Each month, for the next several months, the Commissioners will meet before one of regular board meeting, to do the preliminary planning. Then in August or September the Commissioners may contact Karen Bonaudi to go forward with development of a marketing plan.

Babe Ruth World Series Advertising:

The Commissioners determined that the advertising at the Babe Ruth World Series would not be within the marketing target for the Port. Therefore, any support would be more of a donation to a community event. Since The Port did not receive any tourism funding, the Port Commissioners decided it was not appropriate to contribute public funds to support this event. Mike will contact Randy Boruff to communicate the decision.

Dump Truck Engine Replacement:

The expenditure for the engine replacement was not anticipated in the budget for 2011 therefore, the Commissioners need to approve the expenditure. MOTION CARRIED to approve the \$13,200 expenditure to have Odessa Trading Corp. install a remanufactured engine in the plow/dump truck, (M/S: Karen Moore / Robert Criss).

NEW BUSINESS:

AT&T Cell Tower:

Mike met with the representative from AT&T. They liked two possible sites at the edge of the Port property in the northwest section. Mike signed a form providing them access to the property to do perform additional evaluation.

Business After Hours:

The Port will sponsor a Chamber of Commerce Business After Hours function on May 10th. This would be a training session on software products to help local businesses.

OPERATIONS and MAINTENANCE:

The spraying continues. Kurt informed the Commissioners that the natural grasses that are coming up are providing excellent competition to help control the weeds. The axel broke on one of the tractors while spraying near the rail spur. We are researching for replacement parts and estimate the cost to be approximately \$700.

FROM THE OFFICE:

Travel & Meetings:

May 11-13 WAMA Spring meeting in Seattle will be attended by Mike Wren

May 18-20 WPPA Spring meeting in Blaine will be attended by Commissioner Moore

Construction on the Pole building is anticipated to begin June 6th. Mike has contacted 3 contractors for cost estimates that are due by April 29.

COMMISSIONER INPUT: None

ADJOURNMENT: There being no further business to conduct, Commissioner Rivard Detrick declared the meeting adjourned at 4.45 p.m.

Shelly Rivard Detrick, President

Robert Criss, Vice President

Karen Moore, Secretary

ATTEST:_____

DATE_____2011