

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
April 3rd, 2017**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on April 3rd, 2017 in the Port conference room. Commissioner Shelly Rivard Detrick called the meeting to order at 4:07 p.m.

PRESENT: Commissioners: Shelly Rivard Detrick, Karen Moore and George Sisson. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Analyst.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of March 20th, 2017 (M/S: Karen Moore / George Sisson).

VOUCHERS: The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #16342 - 16350 Totaling \$12,527.52

Vouchers # 16351 - 16356 Totaling \$8,289.19

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S George Sisson / Karen Moore).

OLD BUSINESS:

Entry Way Landscaping for 2017: There were 2 primary questions needing to be addressed that determine the direction for the overall design concept of the entire area. The first was the removal of the fence by the Seattle Glider Council area and replacing it with curbing and rock/shrubs as is currently in place on the west side of their rental area. Mike explained that he was more interested in defining a boundary than in creating a barrier between the two areas. The commissioners agreed. The other issue was whether we were going to keep any of the grass. The commissioners agreed that all the grass will go. Mike will move forward within those guidelines. He stated that the first phase (fence removed, curbing, rocks and plants installed) would happen in the fall as the SGC clears out of the RV parking area. The remainder of the work will need to be completed first thing in the spring since the sprinkler system will be shut down and the grass removed at that point. Finally, Mike provided a few examples of desertscape ideas for the commissioners to consider for later discussions and decisions.

NEW BUSINESS:

Manufacturing Building Improvements: The engineering for filling the pits in the concrete floors should be completed by the next meeting. They will also include a cost estimate to have the work completed. Mike has also sent out the scope of repairs and request for quotes to 58 contractors for the overhead door work that needs to be completed. So far we have received 3 responses. One company has already been out and the others have scheduled appointments to inspect the project. The deadline for quotes to be submitted is April 20th.

Jurgenson Hangar Construction: In 2014, this project was submitted to the F.A.A. for approval and accepted. Howard is now ready to go forward with construction south of the THangars.

Mussleman Hangar Sale to Golden Acres: This transfer is finalized.

TriCan Hangar Sale to Butler Aircraft: This sale is also finalized, although the physical transfer of the building will occur at the end of the month.

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Ramp and runway 4-22 sweeping: After many delays due to the excessive rain, we have the ramp and runways swept.

Industrial building 1&2: We have removed all of the structural iron that was beneath the steel plates in these buildings in preparation for the concrete repairs. We have filled a 20 yard bin of recyclable scrap metal.

Trees: We have treated all of the poplar trees, arborvitaes, and conifers with an insecticide to prevent tree borers, aphids and spider mites. Sixty trees were treated that are connected to our drip line system. This new insecticide is labeled to effectively control these pests for 12 months.
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FROM THE OFFICE:

- a. Travel & Meetings:
 - i) WPPA Spring Meeting, May 17-19, Suncadia Resort Mike and Karen will attend.
 - ii) SGC “Dust up” Cross Country Soaring, May 27-28
 - iii) Aerobatic Training Camp, Jun 11-16

- b. Next Regular Meeting: Apr 17

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner Shelly Rivard Detrick declared the meeting adjourned at 4:47 p.m.

Shelly Rivard Detrick, President

Karen Moore, Vice President

George Sisson, Secretary

ATTEST: _____

Michael G. Wren

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