

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
April 4th, 2016**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on April 4th, 2016 in the Port conference room. Commissioner George Sisson called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: George Sisson, Shelly Rivard Detrick and Karen Moore. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Analyst.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of March 21st, 2016 (M/S: Karen Moore / Shelly Rivard Detrick).

VOUCHERS: The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #15921 - 15929 Totaling \$10,792.41

Vouchers #15920 & 15930 - 15932 Totaling \$4,768.01

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Shelly Rivard Detrick / Karen Moore).

OLD BUSINESS:

Buildings 1 & 2: T-Bailey got back to us and they do not have any information on the crane rail systems in these buildings. Mike will go down and look through all the paperwork the city has on file for those two buildings. Mike talked to Lampson Cranes about the ramifications if we are unable to find the engineering and certification paperwork. Without access to the appropriate documentation, we will most likely have to have the cranes removed.

International Paper got back to us and said they are still very interested in the buildings and are just waiting for an OK from their headquarters. Olympic Steel is still interested in part of one of the buildings and may come over next week to evaluate their options for a secondary crane.

We should have more solid direction on all of this by the end of April.

Strategic Infrastructure Program (SIP) Grant Application: Mike met with the committee on Thursday and is hopeful they will come back with a positive answer on our request for \$250,000 or 50% of the system cost; whichever is less. The committee indicated that they were more receptive to funding the design at this point with us submitting for additional funding when we are ready to install it.

Washington Tire Corporation (WTC): Frank Chmelik was able to get the pre-trial meeting changed to the 22nd of April.

Katherine Kenison informed us that she was contacted by a reporter wanting information about our dealings with WTC. Colorado Tire, which is also owned and operated by Mr. Hengycious is filing bankruptcy. Katherine directed them to search for the public court documents and informed him that we could not discuss anything with them at this time since our litigation was ongoing.

NEW BUSINESS:

Building 4782 Asbestos removal and Demolition: We have solicited for proposals on the asbestos removal with submittals due back to us by April 14. Kurt has been working with Jeremy Burns from Ephrata Fire Dept. and he thinks the building would be a good fire training project. Once they've completed the training burns, they would burn it down to ash. We would then take care of the cleanup and disposal. Jeremy will start the process of getting the building approved for training and will get back to us.

Since we will be spending much less on the demolition, we will use some of the funds allocated to the demolition to replace the loader tires that will be ruined by the cleanup.

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Weed Control: We have had really good days for spraying and got a good start on it. Unfortunately, the good weather is also causing the weeds to get an early start as well. All roadsides and perimeters around buildings have been sprayed. This treatment is performed by our side boom sprayer.

Side by Side: The John Deere ORV that was purchased last fall is ready for operation. We have installed a wet boom on it which will treat large remote areas more efficiently. We will soon begin spraying these areas that were not previously accessible due to our Gator's low ground clearance.

FROM THE OFFICE: Mike stopped by the EDC office to drop off our 2016 agreement. He also discussed our concerns about the "return on investment" we've received over the last few years and how that may impact next year's support.

Mike also commented on how fast the hotel rooms have been selling out at the WPPA conferences. He encouraged everyone to confirm well in advance so that we can make accurate reservations immediately after registration is announced.

a. Travel & Meetings:

- i) WPPA Spring Mtg, May 11-13 (Skamania) Karen and Mike will attend this meeting.
(1) Now Registering
- ii) WAMA Spring Mtg, May 18-20

- iii) Aerobatic Camp, May 23-28
- iv) WPPA Finance and Admin, Jun 15-17
- v) WPPA Director Seminar, Jul 14-15

b. Next Regular Meeting: Apr 18

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner George Sisson declared the meeting adjourned at 4:20 p.m.

George Sisson, President

Shelly Rivard Detrick, Vice President

Karen Moore, Secretary

ATTEST: _____

Michael G. Wren

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