

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS  
April 6<sup>th</sup>, 2015**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on April 6<sup>th</sup>, 2015 in the Port conference room. Commissioner Karen Moore called the meeting to order at 4:02 p.m.

**PRESENT:** Commissioners: Karen Moore, George Sisson and Shelly Rivard Detrick. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Analyst.

**MINUTES:** MOTION CARRIED unanimously to approve the minutes of the regular meeting of March 16<sup>th</sup>, 2015 (M/S: Shelly Rivard Detrick / George Sisson).

**VOUCHERS:** The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #15481 - 15489 Totaling \$12,679.17

Vouchers #15480 & 15490 - 15504 Totaling \$21,428.56

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S George Sisson / Shelly Rivard Detrick).

**OLD BUSINESS:**

Port Entry Design: Mike asked the question again, what do we want our entry sign to do? Once we know that we can research the different options available. The commissioners all agreed that they would like to have the flexibility of a digital sign vs. a static sign if it isn't cost prohibitive. Mike will look into options and try to have something for next meeting.

**NEW BUSINESS:**

Telco 214 Lease Addendum, bldg. 1625: Telco's lease for building 1625 was due to expire at the end of April. They asked to extend it to match the expiration date of building 308 and to add a renewal option. Mike agreed to propose adjusting the lease duration (to include CPI increases) but denied a "one way" option to renew. He also proposed that The Port would commit to a decision either way with respect to renewal, if asked, on both leases 12 months prior to expiration in 2019. They have been great tenants so far and we look forward to having them here for the long term. The commissioners agreed with Mike's proposal and authorized him to sign the extension on building 1625.

**PUBLIC/TENANT INPUT: NONE**

**OPERATIONS and MAINTENANCE:**

Weed Control: Gordy is about 80% done with all the spraying already, which is way earlier than any previous year.

Truck Detailing: They are working on waxing and detailing all the service trucks.

Hanger Doors: They started pressure washing the inside of the hangar to help remove the iron oxide that was left from Katana's operations. The prep work will be the most time consuming part of hangar door paint project.

**FROM THE OFFICE:**

- a. Travel and Meetings
  - i. WPPA Spring Meeting, May 13<sup>th</sup> -15<sup>th</sup>. Mike, Shelly and Karen are registered and will be attending.
- b. Next Regular Meeting: Apr. 20<sup>th</sup>

The gliders should start showing up soon. Mike will be meeting with them to discuss the need for "growing their sport". Their operation numbers have dropped dramatically over the last few years. The Airport Master Plan update will be looking at those numbers to determine the viability of reconstructing runway 04/22.

**COMMISSIONER INPUT:**

Commissioner Karen Moore reported on her meeting she attended in Seattle and was very impressed with the tour they took of the different areas of the Port of Seattle. She was particularly impressed with the fisherman's docks on the far side of the port along the fresh water river. She also learned more about the inter-dependability between Alaska and Washington.

Commissioner Karen Moore also asked about the Cascadia Subduction Zone briefing Mike attended. He gave an overview of it and suggested everyone go out on YouTube where there are several credible videos on the subject. Though this natural disaster scenario is more thought of as a "west side" problem, the impacts will be significant to eastern Washington as well.

All the commissioners commented on how nice the office remodel turned out and wanted to thank everyone for their hard work and patience. They are very pleased with the outcome.

**ADJOURNMENT:** There being no further business to conduct, Commissioner Karen Moore declared the meeting adjourned at 4:42 p.m.

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Karen Moore, President

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George Sisson, Vice President

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Shelly Rivard Detrick, Secretary

ATTEST: \_\_\_\_\_

Michael G. Wren

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