

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
April 16, 2018**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on April 16, 2018 in the Port conference room. Commissioner Karen Moore called the meeting to order at 4:03 p.m.

PRESENT: Commissioners: Karen Moore, George Sisson and Shelly Rivard Detrick. Staff: Mike Wren, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Officer.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of April 2, 2018 (M/S: Shelly Rivard Detrick / George Sisson).

VOUCHERS: The following Vouchers/Warrants were approved for payment.
Airport Fund: Payroll Warrant #16766, 16780,16782 - 16786 Totaling \$9,645.73
Vouchers # 1616781, 16787 - 16800 Totaling \$21,338.95

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S George Sisson / Shelly Rivard Detrick).

OLD BUSINESS:

Manufacturing Building Cranes: Instead of the initial proposal by Lampson for \$470,000 to purchase 7 cranes, Mike countered with \$350,000.00 for 6 cranes which provides 2 cranes in each of the 3 bays. Lampson is working to find a 4th motor (was removed for repair by Service Steel) for the 40-ton crane to bring it to fully operational status. Mike has applied for a SIP Grant in the amount of \$200,000.00 to help with the purchase. The commissioners agreed that we should move forward with the purchase of the 6 cranes for \$350,000.

Wal-Mart Leasing of Building 2: Legal counsel Frank Chmelik has worked with Mike and the Wal-Mart representatives to come up with a final lease agreement acceptable to all parties. We will have to pay a 5% commission to the broker who brought us this tenant.

NEW BUSINESS:

Drone Recovered: Kurt and Gordy recovered a drone from the fenced area by the manufacturing buildings. No one has come forward to claim it as of yet and there was no registration information on the drone. The commissioners suggested having an informational meeting for the public in the future to help educate them on the restrictions pertaining to the operation of drones near airports.

Glider Landing Gear Fail: A glider landed on runway 4/22 Saturday afternoon and experienced a landing gear collapse. Mike and Kurt came in to assist with raising the aircraft off the ground so that the gear could be extended. There was minor damage to the glider from sliding on the pavement. The only damage to the runway was a white streak of paint.

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Weed Control: We are still applying our pre-emergent herbicide. The roadsides and rail have all been completed. We are anticipating that the first phase of our weed control program will be completed by the April 20, weather permitting.

Rail Repair: The inspector discovered two broken rails. We were able to do these repairs in-house. They took a couple of days to complete due to their location on the track. The BNSF has approved our repairs and reopened those portions of track.

Building 2003: We went as far as we could go with the installation of the lights in this building until we repair a roof truss.

Bird Abatement: We patched a small hole in the west wall of Industrial building 1. Barn owls were getting through the opening.

Clark Forklift: The water pump failed and was leaking antifreeze. We have replaced the pump. It will be used to assist in repairs on the roof truss in building 2003.

Lawn Care: We mowed our lawns for the first time this year. The irrigation water will be turned on next week.

FROM THE OFFICE:

- a. Travel & Meetings:
 - i) WPPA Exec Board Meeting (Karen) May 8
 - ii) Spring Meeting May 9-11, Vancouver, WA

- b. Next Regular Meeting: May 7

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner Karen Moore declared the meeting adjourned at 4:26 p.m.

Karen Moore, President

George Sisson, Vice President

Shelly Rivard Detrick, Secretary

ATTEST: _____

2018

Michael G. Wren