

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
April 18th, 2016**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on April 18th, 2016 in the Port conference room. Commissioner George Sisson called the meeting to order at 4:01p.m.

PRESENT: Commissioners: George Sisson, Shelly Rivard Detrick and Karen Moore. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Analyst.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of April 4th, 2016 (M/S: Karen Moore / Shelly Rivard Detrick).

VOUCHERS: The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #15951 - 15955 Totaling \$8,420.30

Vouchers #15933 - 15950 Totaling \$37,064.41 General fund: Warrant #10772 Totaling \$1,500.00

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Shelly Rivard Detrick / Karen Moore).

OLD BUSINESS:

Buildings 1 & 2 Facilities: Mike has been unable to find any information on the crane rail systems for either building. He is continuing to review the city's records for information on the big buildings. T-Bailey was also contacted and they did not have any information to provide. Our last potential source for this information is Knudsen Construction and Mr. Knudsen has indicated that he will research their records and get back to us. Mike also contacted Labor and Industries "crane division" for possible rail system inspection records and was told by L&I that they only inspect the cranes themselves, not the rail system. In addition to the other research in work, Mike will contact Frank Chmelik about the potential liability issues.

Strategic Infrastructure Program (SIP) Grant: We were granted \$30,000.00 to complete the design on the fire suppression system in Buildings 1 & 2. We have contacted contractors with our Request for Proposal. Submissions are due back to us on the 28th.

Building 4782 Asbestos Abatement Prior to Disposal: Two bids were received, one from Homesley Construction in the amount of \$3,458.38 and one from A-Central in the amount of \$2,870.14. Mike awarded the work to A-Central, who will be out next Friday to do the work. We have also submitted the paperwork to the PUD for removal of the electrical service.

NEW BUSINESS: NONE

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Weed Control: Our weed control program is ongoing.

- a) We have treated all of our graveled lots with the forty foot pull behind sprayer.
- b) The airfield aprons and safety zones are also nearly completed with pre- emergence herbicide.
- c) We have some bank work, hand work, still to do.

Side by Side: The new John Deere was put to use spraying the large areas of myrtle spurge. It performed well in very rocky conditions. These were areas that our previous equipment could not reach due to inadequate ground clearance. The first treatment is completed; it will take several operations to get it under control.

Terminal Building: We removed the chipped paint and repainted the front of the terminal building.

FROM THE OFFICE:

- a. Travel & Meetings:
 - i) WPPA Spring Mtg, May 11-13 (Skamania)
 - ii) WAMA Spring Mtg, May 18-20
 - iii) Aerobatic Camp, May 23-28
 - iv) WPPA Finance and Admin, Jun 15-17
 - v) WPPA Director Seminar, Jul 14-15
- b. Next Regular Meeting: May 2

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner George Sisson declared the meeting adjourned at 4:16 p.m.

George Sisson, President

Shelly Rivard Detrick, Vice President

Karen Moore, Secretary

ATTEST: _____

_____ 2016

Michael G. Wren