

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
May 2, 2011**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on May 2, 2011. Commissioner Rivard Detrick called the meeting to order at 4:00 p.m.

PRESENT: Commissioners Karen Moore, Robert Criss and Shelly Rivard Detrick. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Janice Hunter, Financial Analyst.

MINUTES: MOTION CARRIED to approve the minutes of the regular meeting of April 18, 2011 (M/S: Karen Moore / Robert Criss).

VOUCHERS: MOTION CARRIED to authorize payment of vouchers from the Airport Fund:

Payroll Warrant #13657 - 13664 Totaling \$9,617.38

Vouchers #13656 - 13669 Totaling \$22,645.14 (M/S Robert Criss / Karen Moore).

PUBLIC/TENANT INPUT: NONE

OLD BUSINESS:

WTC: The discovery questions were answered and exchanged between the attorneys. Mike received the WTC response and has reviewed. Mike did not see anything new or unexpected in the submittal. The Attorney's for WTC did not answer several of the questions citing legal grounds.

Temporary Asphalt Plant: A conditional use permit has been approved. They should be starting up by the end of the month. Mike commented that they seem to be a very responsible contractor.

Marketing Plan: In preparation for the marketing project Mike gave the Commissioners a worksheet listing Assets/Shortfalls of the Port. Mike will be conducting meetings to gather information from local and visiting pilots regarding their assessment of the airport, its policies and potential. This information will be reviewed at the next workshop meeting June 6th.

Building 551 Demolition: The report on the asbestos analysis indicated the siding from building 551 contained 20% asphalt. After considering other options the Commissioners determined that the best option for the Port would be to demolish the building for future development of the area. Mike was asked to get bids for the abatement of the building and a secondary bid for removing the siding on the upper half of the terminal building that has the same type of siding.

Pole Building: The Port received one bid from the three solicited for constructing the Pole building. MOTION CARRIED to accept the bid from Winged Diamond Construction for \$31,800 to construct a Pole building, (M/S: Robert Criss / Shelly Rivard Detrick).

NEW BUSINESS:

Potential Cell Tower Site: They are still evaluating the site.

Business After Hours on May 10th: The Port will host chamber businesses at this event. An article will be published about the upcoming meeting.

Department of Transportation (DOT) Airport Aid Application: The Commissioners received the information on the application for funding from the DOT Aviation Division to accomplish pavement marking removal, runway 11/29 fog sealing, marking application and airport beacon relocation and replacement. The project funding will be comprised of \$150,000 from Federal Aviation Administration, \$14,628 from the DOT and a mandatory local match amount of \$14,629. MOTION CARRIED to adopt resolution 2011-001, supporting this project and with a guaranteed allocation of \$14,629 to fulfill the local match requirement, (M/S: Robert Criss / Karen Moore).

Shaw: Marty Shaw will be taking back the lease from Aero Innovations. The balance will be brought current during the transition. He does have some one interested in the building.

OPERATIONS and MAINTENANCE:

Auction is scheduled for Sept 10th.

In the last two weeks they have been applying of herbicides to the noxious weeds around the port district property.

FROM THE OFFICE:

Travel & Meetings:

May 11-13, WAMA Spring Meeting in Seattle, Mike Wren, Port Manager

May 18-20, WPPA Spring Meeting in Blaine, Commissioner Moore

COMMISSIONER INPUT:

ADJOURNMENT: There being no further business to conduct, Commissioner Rivard Detrick declared the meeting adjourned at 4:50 p.m.

Shelly Rivard Detrick, President

Robert Criss, Vice President

Karen Moore, Secretary

ATTEST: _____

DATE _____ 2011