

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
May 6, 2019**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on May 6, 2019 in the Port conference room. Commissioner George Sisson called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: George Sisson, Shelly Rivard Detrick and Karen Moore. Staff: Mike Wren, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Officer.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of April 15, 2019 (M/S: Karen Moore / Shelly Rivard Detrick).

VOUCHERS: The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #17217 - 17225 Totaling \$11,531.98

Vouchers # 17215, 17216, 17226 - 17231 Totaling \$27,181.33

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Shelly Rivard Detrick / Karen Moore).

OLD BUSINESS: NONE

NEW BUSINESS:

Facility Use Insurance Liability Discussion: We received a best practice notice from our insurance agency regarding rental of facilities and liability insurance. As well as hold harmless agreements and indemnification agreements, they suggest that all renting parties be required to provide property and liability insurance for their events.

The commissioners voiced concern that this would make it unaffordable for many in our community to use our facilities. It was also pointed out that we currently pay for liability insurance that covers this risk. The commissioners would like Mike to check into how cost effective/prohibitive it would be for small one-time facility renters, as well as those who rent several times a year to obtain the suggested liability coverage. This issue will be addressed again once we have that data.

Dumping on Port Property: In a recent inspection of the boundary property, it was found that one of the residents on Summit View Dr. had removed dirt from their lot and disposed of it on Port Property. The owner was contacted, he responded appropriately and it was agreed that the dirt would be removed by May 13th.

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Bunker Security: We have permanently secured the bunker door after locks were cut to gain entry. We secured the cable gate and installed signs to distract further activity at the site.

Road signs: We have installed road signs on the gun range road (Lockheed) and the range access road (Marksman).

Dumping on Port Grounds: An increase of garbage and lawn waste are being dumped on our Port property. We have installed additional signage that will hopefully prohibit this activity.

Tree removal: We removed diseased and winter damaged trees from the area around the RV park.

Weed Spraying: We are treating noxious weeds that are beginning to emerge. Myrtle Spurge is our first invader to be treated.

Genie Lifts: We have made the necessary repairs to our two Genie lifts which enabled them to pass their annual certification inspections.

FROM THE OFFICE:

a. Travel & Meetings:

- i) WPPA Spring Meeting, May 15-17, Spokane
- ii) Aerobatic Training Camp: May 19-26
- iii) Glider “Dust Up”, May 25-Jun 1
- iv) WAMA, June 4-5, Walla Walla (Mike)

b. Next Regular Meeting: May 20

COMMISSIONER INPUT:

Commissioner Shelly Rivard Detrick asks if the port has seen any significant impact from the increase traffic due to the detour caused by the round-a-bout being constructed at Dodson Rd and SR 282. Mike replied that there are no major issues at this time.

ADJOURNMENT: There being no further business to conduct, Commissioner George Sisson declared the meeting adjourned at 4:21p.m.

George Sisson, President

Shelly Rivard Detrick, Vice President

Karen Moore, Secretary

ATTEST: _____

2019

Michael G. Wren