

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
June 20th, 2016**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on June 20th, 2016 in the Port conference room. Commissioner George Sisson called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: George Sisson, Shelly Rivard Detrick (Via Phone) and Karen Moore (Via Phone). Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Analyst.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of June 6th, 2016 (M/S: Karen Moore / Shelly Rivard Detrick).

VOUCHERS: The following Vouchers/Warrants were approved for payment.
Airport Fund: Payroll Warrant #16005 - 16009 Totaling \$8,420.31
Vouchers # 16010 - 16021 Totaling \$33,245.50

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Shelly Rivard Detrick / Karen Moore).

OLD BUSINESS:

Building 1 & 2 Facilities:

1. Fire Suppression System Design: Got the design back with multiple options depending on how high the stack heights need to be. Stack heights of more than 20 feet require a fire pump which adds a considerable cost and complexity. Mike talked to Inland Empire Distribution and they feel that they would only need a 21.5 foot stack height. The consultant will be working with the fire department to see if there is a design fix for the extra 1.5 foot of stack height without adding the fire pump.
2. CIP Grant/Loan: Our request was the only submittal this cycle and Mike will meet with them the week after the 4th of July to give a presentation on our request.

NEW BUSINESS:

Lampson Crane Agreement: Lampson returned the signed agreement and now the commissioners just need to sign it. Commissioners Moore and Rivard Detrick will come in and sign them as soon as they are back in town.

PUBLIC/TENANT INPUT:

Sheila Chilson, Homeless Task Force Presentation: Sheila was unable to attend so there was no public input. However, Mike went over the reasons why we would not allow this type of residential use on any part of the port as a federally obligated airport. Further, any type of request for use within a tenant's leased facility would have to come from the actual tenant and not a third party.

OPERATIONS and MAINTENANCE:

Weed Control: We are continuing to spray weeds as needed.

Entryway Area: Phase I is complete. The Flagpole and light are installed; the rockwork and plants were completed today.

Summer Help: We received one application that was promising; unfortunately, the applicant was not 18 years old which significantly restricts the type of work he can do in accordance with Labor and Industries guidelines.

FROM THE OFFICE:

- a. Travel & Meetings:
- b. Next Regular Meeting: July 5 (Tuesday)
- c. Mike will be on vacation June 23 - 27 and will be back in the office on Tuesday.

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner George Sisson declared the meeting adjourned at 4:15 p.m.

George Sisson, President

Shelly Rivard Detrick, Vice President

Karen Moore, Secretary

ATTEST: _____
Michael G. Wren

_____ 2016