

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
July 5, 2011**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on July 5, 2011. Commissioner Rivard Detrick called the meeting to order at 4:00 p.m.

PRESENT: Commissioners Karen Moore, Robert Criss and Shelly Rivard Detrick. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Janice Hunter, Financial Analyst.

MINUTES: MOTION CARRIED to approve the minutes of the regular meeting of June 20, 2011 (M/S: Karen Moore / Robert Criss).

VOUCHERS: MOTION CARRIED to authorize payment of vouchers from the Airport Fund:

Payroll Warrant #13738 - 13745 Totaling \$9,644.86

Vouchers #13737 & 13746 - 13753 Totaling \$6,615.78 (M/S Robert Criss / Karen Moore).

PUBLIC/TENANT INPUT: NONE

Babe Ruth World Series Advertising:

Randy Boruff presented a detailed Webcast Advertising proposal to the Commissioners. There were multiple cost levels presented that included the cost for the production of the commercial. The commissioners agreed that this is an excellent event for the community, however, the advertisements would not be directed to any particular target market. After some discussion, the Commissioners reaffirmed their previous decision to not to participate as it would be more of a contribution to a community event, which the commissioners felt was an inappropriate use of public funds.

OLD BUSINESS:

Corporate Street:

The disposal of the asphalt used in the certification of the temporary asphalt plant on Corporate Street has been completed with a small amount of finishing work to be done. The shoulders will be supported with more gravel. Mike will try and have the striping done while the runway project stripers are here.

Runway 11/29:

The project was bid through the small works roster. There were three contractors contacted for bids; Apply-A-Line, Stripe Right and Road Products Industries. Bids were received from all who were contacted, though Stripe Right's bid was ineligible for consideration due to it missing the submittal deadline. Apply-A-Line was the apparent low bidder at \$94,049.13. The bid package will be sent to T.O. Engineers for review of bid compliance requirements.

Airport Beacon Replacement:

Mike contacted 4 local contractors to bid the project; Tommer Construction, Desert Rose Excavation, Chris' Excavation and Knudson Construction. Chris' Excavation was the only

contractor to follow through with the submittal. Mike is waiting for a call back from the Federal Aviation Administration for consultation.

Maintenance Pole Barn:

The building has passed the finale inspection conducted by the City Building Department. There are some minor finishing touches that Kurt has pointed out to the contractor that need to be done. Once the minor items are complete and the appropriate Labor & Industries paperwork has been received, the final payment will be made to Winged Diamond Construction.

NEW BUSINESS: None

OPERATIONS and MAINTENANCE:

Kurt and his crew were working on the road prep for the paving. They still have more to complete the project. The hangar rewiring will be completed next week and be ready for inspection by Labor and Industries. In addition, spot treatment of noxious weeds continues.

FROM THE OFFICE:

Travel & Meetings: Mike will be out of the office July 13-15, to attend the WPPA Port Director Seminar in Seattle.

COMMISSIONER INPUT:

ADJOURNMENT: There being no further business to conduct, Commissioner Rivard Detrick declared the meeting adjourned at 4:50 p.m.

Shelly Rivard Detrick, President

Robert Criss, Vice President

Karen Moore, Secretary

ATTEST: _____

DATE _____ 2011