

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS  
July 18, 2011**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on July 18, 2011. Commissioner Rivard Detrick called the meeting to order at 4:00 p.m.

**PRESENT:** Commissioners Karen Moore, Robert Criss and Shelly Rivard Detrick. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Janice Hunter, Financial Analyst.

**MINUTES:** MOTION CARRIED to approve the minutes of the regular meeting of July 5, 2011 (M/S: Robert Criss / Karen Moore).

**VOUCHERS:** MOTION CARRIED to authorize payment of vouchers from the Airport Fund:  
Payroll Warrant #13754 - 13756 Totaling \$4,827.50  
Vouchers #13757 - 13774 Totaling \$107,408.04 (M/S Karen Moore / Robert Criss).

**PUBLIC/TENANT INPUT: NONE**

**OLD BUSINESS:**

Runway 11/29: Apply-A-Line was the apparent low bidder at \$94,049.13. The bid documents have been reviewed and the company is eligible by both federal and state registries to conduct business. The FAA has also given their approval to award the contract to Apply-A-Line with the stipulation that the funds listed under the "force account" line item must be accompanied by an approved change order prior to being eligible for reimbursement. The Federal share of the cost will be 95% with the remaining share split between the Port and WSDOT.

Airport Beacon Replacement: After consultation with the Federal Aviation Administration Mike has rejected the single bid. The estimated cost for the project would put the Port above the yearly federal entitlement amount. The FAA will know next month if there is any additional money that could be allocated to this project. This project may be moved to next year depending on the funding availability.

Building 551Asbestos: The bids for abatement of asbestos in building 551 are due July 26<sup>th</sup>.

**NEW BUSINESS: None**

**OPERATIONS and MAINTENANCE:**

The PUD will be installing the meter for Hangar 405 electrical upgrades this week. The L&I inspection went well and the remaining projects are in progress.

**FROM THE OFFICE:**

Budget VS Actual: The Commissioners' had no questions on the quarterly Profit Loss report.

Civil Air Patrol: The CAP encampment starts this week and runs through the 30th.

WPPA: The WPPA has an opportunity to purchase an office building in order to establish a permanent office location. If they receive approval from the members, they will assess each entity using the same format (percentage) as the yearly assessment. Mike would like to send the vote for approval. MOTION CARRIED to transmit the Port of Ephrata's vote of approval to the WPPA for the purchase of the building (M/S Karen Moore / Robert Criss).

Travel & Meetings: none

**COMMISSIONER INPUT:**

**ADJOURNMENT:** There being no further business to conduct, Commissioner Rivard Detrick declared the meeting adjourned at 4:45 p.m.

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Shelly Rivard Detrick, President

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Robert Criss, Vice President

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Karen Moore, Secretary

ATTEST:\_\_\_\_\_

DATE\_\_\_\_\_2011