

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
July 1, 2019**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on July 1, 2019 in the Port conference room. Commissioner George Sisson called the meeting to order at 3:58 p.m.

PRESENT: Commissioners: George Sisson, Shelly Rivard Detrick and Karen Moore. Staff: Mike Wren, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Officer, Guests: Brant Mayo, Executive Director Grant County EDC; Jeff Bishop, Executive Director Port of Moses Lake.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of June 17, 2019 (M/S: Karen Moore / Shelly Rivard Detrick).

VOUCHERS: The following Vouchers/Warrants were approved for payment.
Airport Fund: Payroll Warrant #17276 - 17284 Totaling \$11,669.48
Vouchers # 17285 - 17292 Totaling \$20,574.49

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Shelly Rivard Detrick / Karen Moore).

OLD BUSINESS:

Brant Mayo, Executive Director Grant County EDC: Brant touched on what the EDC has been doing this past year and what they have planned for the next year. The commission asked for more regular feedback on activities to ensure we are getting proper value for our investment.

NEW BUSINESS:

New Telco Leases: The two Telco leases are set to expire at the end of August and they are asking for a 9-month lease with a 1-year option. The commissioners agree to give them the 9-month lease with a 1-year option based upon a 90-day joint approval by both parties. The new leases will reflect new security fees and CPI increases.

Port of Moses Lake Rail Extension: Jeff Bishop, Executive Director POML, gave a presentation on a proposal to extend the Port of Moses Lake rail to connect with the Burlington Northern main line somewhere between Ephrata and Soap Lake. The POML expected to require a Memorandum of Agreement with the Port of Ephrata in the future to move the project forward. The commissioners wanted clear definition of what tangible benefits could be realized by the Port of Ephrata and its district taxpayers before committing support to this project.

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Hangar #405: We have removed the old windows and built new frames for the 21 new windows we have installed so far. We are securing loose wood siding and removing any loose or protruding nails as we prepare for installing new metal siding. The high winds have caused metal

on the south side of the hangar to come loose. We removed the siding screws and replaced them with longer and larger diameter fasteners.

Weed Control: We continue to spray noxious weeds as time permits.

Tie down cable: We repaired a loose glider tie down cable that a vehicle ran over.

Mowing: We have mowed and trimmed the north side of Division Ave from Corporate Street to Summit View and around the trees at the property above the day care.

Abandoned Vehicle: A truck that was reported stolen from Grain Growers was found on Port property by the bunker. Grain Growers was contacted and the vehicle was picked up.

FROM THE OFFICE:

- a. Travel & Meetings:
 - i) WPPA Directors Seminar, July 11-12
 - ii) WPPA Commissioner Seminar, July 22-23
 - iii) Civil Air Patrol Encampment, July 15-27
- b. Next Regular Meeting: July 15

FEMA Draft Agreement: Mike has sent the draft to Frank Chmelik for legal review.

COMMISSIONER INPUT:

EDC 2019 Municipal Service Agreement: The commission agreed to sign the EDC 2019 Municipal Service Agreement and reassess the value of this agreement next year.

MOTION CARRIED unanimously to sign the 2019 EDC Municipal Service Agreement and to pay the \$4000.00 fee when the invoice arrives (M/S Shelly Rivard Detrick / Karen Moore).

POML Rail Extension: Commissioner Rivard Detrick would like to initiate communications with the public and the City of Ephrata once we get more clarity on the project. She also wanted more communication with the Port of Moses Lake.

ADJOURNMENT: There being no further business to conduct, Commissioner George Sisson declared the meeting adjourned at 5:19 p.m.

George Sisson, President

Shelly Rivard Detrick, Vice President

Karen Moore, Secretary

ATTEST: _____

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Michael G. Wren