

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
July 5th, 2016**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on July 5th, 2016 in the Port conference room. Commissioner George Sisson called the meeting to order at 4:02 p.m.

PRESENT: Commissioners: George Sisson, Shelly Rivard Detrick and Karen Moore. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Analyst.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of June 20th, 2016 (M/S: Shelly Rivard Detrick / Karen Moore).

VOUCHERS: The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #16022 - 16030 Totaling \$10,761.45

Vouchers # 16031 - 16035 Totaling \$13,912.51

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Karen Moore / Shelly Rivard Detrick).

OLD BUSINESS:

Building 1 & 2 Facilities:

1. Fire Suppression System Design: We have entered Phase II of the design for this system. Womer and Associates has coordinated with Ephrata Fire Department for design approval that would give us an additional 18" of product stack height in the south building without the use of an auxiliary pump. They are now communicating with the Washington Survey & Rating Bureau (WSRB) for their input/concurrence on the design which would provide a lifetime reduction in insurance rates for us and any potential tenants.
2. SIP Application Presentation: Mike meets with the SIP Board tomorrow at 10:15 for his request of \$200,000 grant and \$50,000 loan to assist in costs related to the fire suppression system installation.

NEW BUSINESS:

Trout Lake Farm Lease: Trout Lake Farm will be renting building 2003 on a month to month basis.

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Weed Control: The high temperatures have slowed down the spot treatment of noxious weeds. We are making applications in the morning until the temperature increases.

There is a 30-acre section the will need to be sprayed from the air. We are in contact with Fred Meise to do that for us as soon as possible.

Main Entry: We have completed placing the landscaping rock and plants around our entry sign. The new flag pole and light were installed. We have also removed the old flag pole structure and concrete footing.

FROM THE OFFICE:

- a. Travel & Meetings:
 - a) SIP Committee Meeting: July 6
 - b) CAP Encampment: July 18-31

- b. Next Regular Meeting: July 18

COMMISSIONER INPUT:

Commissioner Karen Moore will be attending the WPPA Commissioner's Seminar Aug. 1st – 3rd. She will also be going to Washington D.C. Sep. 11th as part of the WPPA delegation. The WPPA will be covering the cost of her flight and hotel room. The Port of Ephrata will be responsible for the meeting costs and food.

ADJOURNMENT: There being no further business to conduct, Commissioner George Sisson declared the meeting adjourned at 4: 20 p.m.

George Sisson, President

Shelly Rivard Detrick, Vice President

Karen Moore, Secretary

ATTEST: _____

Michael G. Wren

2016