

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
July 6th, 2015**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on July 6th, 2015 in the Port conference room. Commissioner Karen Moore called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: Karen Moore and Shelly Rivard Detrick. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Analyst; Anna Franz, Legal Counsel.

ADJOURN TO EXECUTIVE SESSION: Commissioner Karen Moore adjourned the regular meeting to executive session at 4:00 p.m. to discuss potential litigation for approximately 30 minutes.

EXECUTIVE SESSION EXTENSION: At 4:30 p.m., Commissioner Karen Moore made an announcement to extend the executive session an additional 30 minutes.

RECONVENE FROM EXECUTIVE SESSION: Commissioner Karen Moore reconvened from the executive session at 5:01 p.m.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of June 15th, 2015 (M/S: Shelly Rivard Detrick / Karen Moore).

VOUCHERS: The following Vouchers/Warrants were approved for payment.
Airport Fund: Payroll Warrant #1515587 - 15597 Totaling \$14,128.17
Vouchers #15586, 15598 - 15606 Totaling \$42,469.06

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Shelly Rivard Detrick / Karen Moore).

OLD BUSINESS:

Service Steel: The commissioners agreed to continue forward with the lease termination as was decided at the prior meeting.

Runway 3-21 & Taxiway Fog Seal: We received a grant offer from the FAA in the amount of \$296,282.00 which funds (90%) of engineering and construction costs. We received 3 bids on this project with the low bid coming from CR Contracting, LLC in the amount of \$252,036.00.

- 1) Resolution 2015-003, Accepting FAA Grant for project: MOTION CARRIED unanimously to accept the grant offer from the FAA in the amount of \$296,282.00 for Runway 3-21 and taxiway fog seal (M/S Shelly Rivard Detrick / Karen Moore).
- 2) Resolution 2015-004, Awarding Contract to CR Contracting LLC for project: MOTION CARRIED unanimously to award the contract for the pavement maintenance of runway 3-21 and taxiways to CR Contracting, LLC in the amount \$252,036.00 (M/S Shelly Rivard Detrick / Karen Moore).

WTC Mediation Meeting: A mediation meeting has been set up for the 16th of July in Spokane between us and WTC. Mike and Karen will both attend this meeting with legal counsel. MOTION CARRIED unanimously to appoint Michael Wren and Karen Moore as agents representing The Port of Ephrata and authorizing them to negotiate for The Port. (M/S Shelly Rivard Detrick / Karen Moore).

MOTION CARRIED unanimously to authorize our legal counsel Anna Franz to sign the confidentiality agreement required for the mediation meeting. (M/S Shelly Rivard Detrick / Karen Moore).

NEW BUSINESS: NONE

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Weed Spraying: Work continues on the spot treatment of noxious weeds with herbicides as the weather allows.

Bldg 2005 Re-Roof: The existing roof was removed and two forty yard containers were filled with the old asphalt roofing and wood. Wood Sheeting was replaced where necessary and some fascia that was damaged during tear off was replaced. Once all the old nails are pulled out, Kurt will call for inspection and then they will lay OSB. The heat has been slowing them down some but they are working inside on structural reinforcement during the hottest part of the day.

FROM THE OFFICE:

- a. Travel & Meetings:
 - i) WPPA Executive Meeting, July 9, Camas-Washougal
 - ii) WTC Mediation Meeting, July 16, Spokane
 - iii) CAP Flight Encampment, July 20-Aug 2
 - iv) WPPA Small Ports Seminar, Oct 22- 23

- b. Next Regular Meeting: July 20

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner Karen Moore declared the meeting adjourned at 5:18 p.m.

Karen Moore, President

George Sisson, Vice President

Shelly Rivard Detrick, Secretary

ATTEST: _____

Michael G. Wren

2015