

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
July 15, 2019**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on July 15, 2019 in the Port conference room. Commissioner George Sisson called the meeting to order at 4:01 p.m.

PRESENT: Commissioners: George Sisson, Shelly Rivard Detrick and Karen Moore (Via Phone). Staff: Mike Wren, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Officer.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of July 1, 2019 (M/S: Karen Moore / Shelly Rivard Detrick).

VOUCHERS: The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #17250, 17293 - 17298 Totaling \$9545.06

Vouchers # 17299 - 17312 Totaling \$43,449.42

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Shelly Rivard Detrick / Karen Moore).

OLD BUSINESS:

2019 EDC Services Agreement: Mike met with Brant Mayo, Emily Smith and Terry Lease of the Grant County EDC and discussed our concerns related to the lack of communication throughout the year with them. They will add us to the quarterly work product that they e-mail out and provide a Skype link to their monthly meetings.

Port of Moses Lake (POML) Rail Extension Update: Mike met with Commissioner Kent Jones from the POML to discuss our concerns relating to the presentation given by their Executive Director at our last meeting. Commissioner Jones proposed a joint meeting of the commissions to explore areas that we can work on together to benefit both Port Districts.

FAA Airport Master Plan Update: After two years of being on hold, we had a 1 ½ hour conference call that included the FAA and Century West Engineering to discuss the issues that have been delaying completion. All of our concerns were satisfactorily addressed during the call. This would make the runway 4/22 reconstruction a good project to pursue if approved by upper level review at the FAA as proposed. Approval would also enable us to complete the master plan by the end of the year.

NEW BUSINESS:

Boundary Fence Cut: On the night of July 2nd the boundary fence was cut open and laid back. Concerned homeowners called the Port office to let us know and they also called the Ephrata Police Dept. An officer called the Port and provided a case number and requested that we keep them informed of the repair cost. The commissioners discussed multiple ways to address this issue to include:

1. Repairing the boundary fence back to its original configuration at a cost of \$100.00.

2. Opening up the fence between the two posts and leaving an access point at a cost of \$293.00.
3. Installing a gate in the fence that will allow access to walkers but still be a boarder at a cost of \$917.00.

The commissioners tabled this discussion until the next meeting to ensure appropriate consideration be given to each option as well as potential alternatives.

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Capital Improvement Project: The new siding installation on the west side of hangar 405 is coming along nicely. You can now get an idea of how the hangar will be transformed.

Hangar #727: The recent high winds caused severe damage to the hangar wall facing the ramp. Between the original construction quality and the many years of forklift operations pressing/hitting the sill plate, the wall sill plate broke in half. We replaced the damaged plates and strengthened the wall with additional studs. We then sheathed the wall and reinstalled the metal siding. A total of Thirty feet of exterior wall was repaired.

Lawn Care: Lawns were fertilized and sprayed for undesirable weeds.

Kurt Out for Hip Surgery: Kurt will be having hip surgery on August 12th and will be out of work for several weeks. Everyone wishes Kurt a speedy recovery.

FROM THE OFFICE:

- a. Travel & Meetings:
 - i) Civil Air Patrol Encampment, July 15-27
 - ii) WPPA Small Ports Seminar, Oct 24
 - iii) WPPA Annual Meeting (Tacoma), Nov 20-22
- b. Next Regular Meeting: Aug 5

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner George Sisson declared the meeting adjourned at 4:34 p.m.

George Sisson, President

Shelly Rivard Detrick, Vice President

Karen Moore, Secretary

ATTEST: _____

2019

Michael G. Wren