

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
July 17, 2017**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on July 17, 2017 in the Port conference room. Commissioner Shelly Rivard Detrick called the meeting to order at 4:02 p.m.

PRESENT: Commissioners: Shelly Rivard Detrick and Karen Moore. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Analyst.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of July 6, 2017 (M/S: Karen Moore / Shelly Rivard Detrick).

VOUCHERS: The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #16472 - 16479 Totaling \$10,261.85

Vouchers # 16480 - 16485 Totaling \$14,900.16

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Karen Moore / Shelly Rivard Detrick).

OLD BUSINESS:

Perimeter Fence/Post Installation: The notification of award has been sent out to Fencing & Awning and as soon as we receive the signed copy back we will send out the notice to proceed. Mike will check the progress of those residents on the perimeter this week and speak with those that need to still come in to compliance.

Crack Sealant Order: The order has been placed and is coming from Salt Lake City, UT.

Buildings 1 & 2 Concrete Repairs: We have had a couple calls to schedule a tour of the buildings to review the project items. The bid opening is August 1st.

NEW BUSINESS: NONE

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Runway Plow: The installation of the improved blade for the runway plow is complete. The lifting cradle was reinforced and the lifting cylinder was rebuilt. Other minor repairs we made to the frame. A rubber bit will be installed when all snow removal equipment is due for annual inspection.

Painting: The runway vault and the generator shed was primed, painted and trimmed.

Terminal: The concrete block wall was repaired and primed.

Weed Control: Work continues on the spot treatment noxious weeds.

The weed control budget is at maximum but we need to spend an additional \$3,000.00 for chemicals and to have an aerial application over some hard to reach areas. The commissioners agreed with expenditure to enable the aerial application.

FROM THE OFFICE:

- a. Travel & Meetings:
 - 1. Civil Air Patrol Flight Encampment, Jul 16-29

- b. Next Regular Meeting: Aug 7

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner Shelly Rivard Detrick declared the meeting adjourned at 4:30 p.m.

Shelly Rivard Detrick, President

Karen Moore, Vice President

George Sisson, Secretary

ATTEST: _____

Michael G. Wren

2017