

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS  
Aug 3, 2011**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on Aug 3, 2011. Commissioner Rivard Detrick called the meeting to order at 3:00 p.m.

**PRESENT:** Commissioners Karen Moore and Shelly Rivard Detrick; Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Janice Hunter, Financial Analyst. Katherine Kenison, Legal Counsel.

Commissioner Rivard Detrick adjourned to Executive Session for the purpose of discussing potential litigation. There were no decisions taken during the Executive Session. The open meeting was reconvened from Executive Session at 4:00.

**MINUTES:** MOTION CARRIED to approve the minutes of the regular meeting of July 18, 2011 (M/S: Karen Moore / Shelly Rivard Detrick).

**VOUCHERS:** MOTION CARRIED to authorize payment of vouchers from the Airport Fund:  
Payroll Warrant #13775 - 13782 Totaling \$9,751.76  
Vouchers #13783 - 13790 Totaling \$5,276.61 (M/S Shelly Rivard Detrick / Karen Moore).

**PUBLIC/TENANT INPUT: NONE**

**OLD BUSINESS:**

Airport Beacon Replacement: The single bid was rejected. Due to the shutdown of the FAA this project will most likely wait until next year.

Runway 11/29: This project has also been delayed due to the FAA shut down. Since the contract was contingent upon federal funding, Mike contacted Apply-A-Line and instructed them to hold off on accepting the award until we see what happens with the FAA coming back to work. If we can't get this project done in early September, we may have to delay the project to next year requiring the bid process to be re-accomplished.

Building 551Asbestos: A Central submitted a bid of \$4,700 to move forward with the asbestos abatement of building 551. Mike will move forward on this project. The actual timing of the demolition of the building is unknown until we see how our other projects finish up, but most likely, will wait until spring of next year.

WTC: Mike had depositions on July 27<sup>th</sup> with the attorneys for WTC.

**NEW BUSINESS:**

Resignation: Commissioner Criss submitted a letter of resignation effective Aug 1, 2011. The Commissioners have 90 days to appoint a new Commissioner or the County will appoint someone to fill the position.

Civil Air Patrol: The Commissioners signed the lease amendment for the Civil Air Patrol facility extending the lease to July 2014.

**OPERATIONS and MAINTENANCE:**

Kurt presented a list of surplus items that will be sold at Auction tentatively scheduled for September 10. The commissioners reviewed the list and had no objections.

**FROM THE OFFICE:**

Travel & Meetings:

None

**COMMISSIONER INPUT:**

Due to scheduling conflicts for maintaining a quorum, the next meeting will be moved to Aug 12<sup>th</sup> at 4:00 pm.

**ADJOURNMENT:** There being no further business to conduct, Commissioner Rivard Detrick declared the meeting adjourned at 4:24 p.m.

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Shelly Rivard Detrick, President

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Karen Moore, Vice President

\_\_\_\_\_  
Vacant

Secretary

ATTEST: \_\_\_\_\_

DATE \_\_\_\_\_ 2011