

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
August 3rd, 2015**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on August 3rd, 2015 in the Port conference room. Commissioner Karen Moore called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: Karen Moore (Via Phone), George Sisson and Shelly Rivard Detrick. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Analyst.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of July 20th, 2015 (M/S: George Sisson / Shelly Rivard Detrick).

VOUCHERS: The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #15633 - 15643 Totaling \$15,944.64

Vouchers #15644 - 15647 Totaling \$3,399.42

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Shelly Rivard Detrick / George Sisson).

OLD BUSINESS:

Service Steel: The title company has completed the litigation guarantee and legal counsel is moving forward.

WTC: There is no new activity to report.

Fog Seal Project: The project will begin on August 10th.

NEW BUSINESS:

Land Purchase Inquiry: We received an inquiry on the possibility of selling the parcel of land immediately north of Public Works. Mike sent them the policy that lists the information that we use in making that determination but received no response. The commissioners stated that they can't consider the request without the appropriate information.

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

2005 Re-Roof: Final inspection was successfully completed.

2004 Partial Re-Roof: We have removed the existing layers of roofing and have installed new OSB sheathing on approximately 4000 square feet of this roof. New metal will go on after the building inspector looks it over. Fascia has been replaced where necessary and painted.

Concrete Barriers: The new barriers will be delivered tomorrow so the crew has been removing the old concrete posts and sand filled barrels. The new barriers should make that section near the ramp look better while allowing it to be reconfigured as construction may dictate in the future.

FROM THE OFFICE:

a. Travel & Meetings:

- i) WPPA Exec Mtg, Richland (Karen), Sept 17
- ii) WPPA Small Ports Seminar, Oct 22- 23

b. Next Regular Meeting: Aug 17th

C.A.P. Encampment: They finished up without any incidents or issues this year. They have a new wing commander who asked why they are investing in building upgrades when they have such a short lease (5 years) and asked if they could buy the building. Mike informed them that that was most likely not an option, especially due to its location abutting the ramp. The commissioners agreed.

COMMISSIONER INPUT:

Commissioner Moore communicated how impressed she is with Operations and Maintenance department getting so much work accomplished in the high temperatures we have had this year.

ADJOURNMENT: There being no further business to conduct, Commissioner Karen Moore declared the meeting adjourned at 4:14 p.m.

Karen Moore, President

George Sisson, Vice President

Shelly Rivard Detrick, Secretary

ATTEST: _____

Michael G. Wren

_____ 2015