

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
August 5, 2019**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on August 5, 2019 in the Port conference room. Commissioner George Sisson called the meeting to order at 3:58 p.m.

PRESENT: Commissioners: George Sisson, Shelly Rivard Detrick and Karen Moore. Staff: Mike Wren, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Officer; Guests, Grant PUD Louis Szablya, Tom Flint, Chuck Allen, David Church and Kevin Nord.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of July 15, 2019 (M/S: Karen Moore / Shelly Rivard Detrick).

VOUCHERS: The following Vouchers/Warrants were approved for payment.
Airport Fund: Payroll Warrant #17313 - 17321 Totaling \$12,440.70
Vouchers # 17322 - 17331 Totaling \$39,495.73

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S: Shelly Rivard Detrick / Karen Moore).

PUBLIC/TENANT INPUT:

PUD Presentation: Kevin Nord from the Grant PUD gave a presentation detailing the past of the PUD and what impact it has had on the direction of the PUD over the years. The commissioners communicated their appreciation for both the presentation and their long-standing partnership.

OLD BUSINESS:

Boundary Fence: Mike went and checked on the breach and it is looks to have very little activity. Mike reviewed the options of either closing it back up, installation of a gate, or simply constructing a proper opening that would be safe for users. The commissioner's decision was to close it back up and restore the integrity of the boundary fence.

FEMA Memorandum Agreement: Our legal counsel had no concerns with the agreement so Mike will sign the agreement when presented with the signature copy.

Trailer Title: There was no response by Service Steel by the deadline of July 21st regarding the quiet title so our legal counsel is filing the paperwork with the courts.

NEW BUSINESS:

2019 Budget 2nd Quarter Budget Review: Expenses are tracking as planned. Income is considerably higher than projected due to the tenants in buildings 1 and 2.

Enterprise Road Maintenance: The county has started on the repairs to Enterprise Road, they have paved the edges to bring it back to full width and will be applying the Bituminous Surface Treatment by the end of the week.

OPERATIONS and MAINTENANCE:

Hangar #405: We are nearly complete with the new window and siding installation on the West exterior wall. This was a huge project and the transformation is amazing. We installed additional outlet boxes and emergency exit lighting along the interior west wall.

Weed Control: We have been spraying for noxious weeds when time permits.

Aircraft fueling station: The fuel hose reel locking mechanism had become worn beyond repair requiring the replacement of the entire hose reel.

FROM THE OFFICE:

a. Travel & Meetings:

- i) WPPA Executive Meeting, (Olympia) Aug 23
- ii) WPPA Executive Meetings, Aug 27 & 28
- iii) WPPA Small Ports Seminar, Oct 24
- iv) WPPA Annual Meeting (Tacoma), Nov 20-22

b. Next Regular Meeting: Aug 19

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner George Sisson declared the meeting adjourned at 5:23 p.m.

George Sisson, President

Shelly Rivard Detrick, Vice President

Karen Moore, Secretary

ATTEST: _____

Michael G. Wren

_____ 2019