

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS  
August 17, 2015**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on August 17<sup>th</sup>, 2015 in the Port conference room. Commissioner Karen Moore called the meeting to order at 4:00 p.m.

**PRESENT:** Commissioners: Karen Moore and George Sisson. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Analyst.

**MINUTES:** MOTION CARRIED unanimously to approve the minutes of the regular meeting of August 3<sup>rd</sup>, 2015 (M/S: George Sisson / Karen Moore).

**VOUCHERS:** The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #15649 - 15654 Totaling \$8,215.45

Vouchers #15648, 15655 - 15667 Totaling \$70,899.55

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S George Sisson / Karen Moore).

**OLD BUSINESS:**

WTC: WTC rejected our offer so we now need to move forward with finding a litigator to represent us. Mike will ask Katherine and Anna to write up a summary of what has transpired to date so that the litigator has a good understanding of the case to date. It was suggested that we set up an interview with a few potential litigators to interview, once we receive the document from Katherine.

Fog Seal Project: The Project is in progress with a one day delay due to a bad batch of sealant. A new batch is on its way from Utah. They are doing a good job so far except for hitting a sign (they paid for the repair) and a couple lights. We received an offer from WSDOT Aviation for a grant not to exceed \$16,000.00 and need approval to accept it. MOTION CARRIED unanimously to approve accepting the DOT Aviation grant for up to \$16,000.00 (M/S: George Sisson / Karen Moore).

**NEW BUSINESS:**

Wildlife Management: We received a complaint via the City about an aggressive coyote near the old Wheatland Whirlers building. Mike coordinated with the Ephrata Police and the Dept. of Fish and Wildlife and received permission to euthanize it due to the hazard to aircraft on the field and people that regularly walk their pets in the area. Mike went out to the area and saw 3 total, he shot one and missed one. A sheriff's deputy also shot one in his back yard on our boundary the next morning. Mike walked the area the following week and found no signs of any coyotes.

**PUBLIC/TENANT INPUT: NONE**

**OPERATIONS and MAINTENANCE:**

Barrier Replacement: We have replaced four hundred feet of concrete pillars and cables that ran along the ramp edge south of office that served as vehicle access control with 45 new ecology blocks. Reflectors are on order to improve night visibility.

Vehicle Maintenance:

- Engine oil and filters were replaced.
- Brakes were all inspected.
- Coolant levels checked.
- Tires were inspected for wear and pressure checked.

Hangar 304: We are painting the window grids on the doors.

Bull Pen: We have removed several yards of scrap wood and other materials that have been accumulating in this area for several years.

**FROM THE OFFICE:**

- a. Travel & Meetings:
  - i) WPPA Exec Mtg, Richland (Karen), Sept 17
  - ii) WPPA Small Ports Seminar, Oct 22- 23 Karen and George should both be able to attend.
  - iii) Gunpo Delegation meeting and dinner, (Sept 1)
- b. Next Regular Meeting: Sep 8<sup>th</sup> (Tuesday due to Monday Holiday)

**COMMISSIONER INPUT:** None

**ADJOURNMENT:** There being no further business to conduct, Commissioner Karen Moore declared the meeting adjourned at 4:19 p.m.

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Karen Moore, President

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George Sisson, Vice President

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Shelly Rivard Detrick, Secretary

ATTEST: \_\_\_\_\_

\_\_\_\_\_ 2015

Michael G. Wren