

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
August 21, 2017**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on August 21, 2017 in the Port conference room. Commissioner Shelly Rivard Detrick called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: Shelly Rivard Detrick, Karen Moore and George Sisson. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Analyst.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of August 7, 2017 (M/S: Karen Moore / George Sisson).

VOUCHERS: The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #16511 - 16516 Totaling \$9,878.85

Vouchers # 16517 - 16524 Totaling \$55,121.13

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S George Sisson / Karen Moore).

OLD BUSINESS:

Perimeter Fence/Post Installation: They are on-site today and the materials were delivered. They expect to start tomorrow and Mike has gone through the contract to clarify a few items with them.

Buildings 1 & 2 Concrete Repairs: They are working hard and expect to pour on Thursday or Friday and then do the coating on the floor.

NEW BUSINESS: NONE

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Terminal Building: We have completed the painting and trim work of the terminal building. The porch, railing and curb have also been repainted. This was a huge project due to all of the preparation work that had to be completed. The terminal parking lot was swept and general cleanup was performed around the building.

Crack Sealing: We have begun preparation for crack sealing the glider runway on Monday. The crack sealer and air compressor have been serviced and inspected.

Weed Control: Moses Lake Air Service has completed our aerial application to control noxious weeds. We had them fly approximately 112 acres that had become infested with several noxious weeds. This treatment has been very successful in the past.

ADJOURN TO EXECUTIVE SESSION: Commissioner Shelly Rivard Detrick adjourned the regular meeting at 4:10 p.m. to executive session for approximately 30 minutes to discuss potential litigation Via Teleconference with Frank Chmelik and Tim Schermetzler, legal Council.

EXTEND EXECUTIVE SESSION: at 4:40pm, Commissioner Shelly Rivard Detrick extended the executive session for an additional 20 minutes.

RECONVENE FROM EXECUTIVE SESSION: Commissioner Shelly Rivard Detrick reconvened to regular meeting at 5:00 p.m.

FROM THE OFFICE:

- a. Travel & Meetings:
 - i) WPPA Small Ports Seminar, Oct 26-27 Leavenworth
 - ii) WSCAA, Conference, Oct 26-27, Leavenworth
 - iii) WPPA Annual Meeting, Nov 15-17, Seattle

- b. Next Regular Meeting: September 5 (Tues)

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner Shelly Rivard Detrick declared the meeting adjourned at 5:05 p.m.

Shelly Rivard Detrick, President

Karen Moore, Vice President

George Sisson, Secretary

ATTEST: _____

Michael G. Wren

2017