

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
Sept 6, 2011**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on Sept 6, 2011. Commissioner Rivard Detrick called the meeting to order at 4:00 p.m.

PRESENT: Commissioners Karen Moore and Shelly Rivard Detrick; Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Janice Hunter, Financial Analyst. George Sisson guest/commissioner candidate.

MINUTES: MOTION CARRIED to approve the minutes of the regular meeting of August 12, 2011 (M/S: Karen Moore / Shelly Rivard Detrick).

VOUCHERS: MOTION CARRIED to authorize payment of vouchers from the Airport Fund: Vouchers #13810 & 13811, 13819 - 13831 Totaling \$49,300.94
Payroll Warrant #13812 - 13818 Totaling \$9,509.57 (M/S Shelly Rivard Detrick / Karen Moore).

PUBLIC/TENANT INPUT: NONE

OLD BUSINESS:

Runway 11/29: There was a preconstruction meeting with Apply –A- Line, Inc. and TO Engineering. There was confusion over the availability of oil that meets the engineer’s specifications. The project is scheduled to begin on September 13.

Building 551Asbestos: Three of the four contractors Mike has contacted for bids on the demolition have been out to inspect the project. At the next meeting, Mike should have the bids ready for review and action.

2012 Budget Considerations (capital improvements): Areas for possible capital improvement for 2012 would be the completion of the roof replacement on building 2004, Hangar 405, landscaping, conference room furniture replacement. It also includes the pilots shop and improvements to the alternate conference room upstairs. These items will be prioritized with cost estimates for October’s meeting.

NEW BUSINESS: None

OPERATIONS and MAINTENANCE:

The fields have been mowed for weed control and to promote native grass health. The Auction is set for Sept 10th with viewing Sept 9th. The lot should be cleared of all items by Monday Sept 12th.

FROM THE OFFICE:

Travel & Meetings:

Oct 20-21 WPPA Small Ports Seminar, Leavenworth. Commissioner Rivard Detrick would like the Commissioners to attend the small Ports Seminar.

December 6, WPPA New Commissioner Seminar, Bellevue

December 7-9, WPPA Annual Meeting, Bellevue

The State Auditors should be in the week of Sept 19th.

COMMISSIONER INPUT:

We should be ready by next meeting to make a decision on appointing the person to fill the vacant commissioner position. Mike had lunch with Randy Boruff today who is also a candidate, to discuss the position. Commissioner Rivard Detrick has had conversations with him about the possibility of him filling the position as well. He indicated to Mike that he hasn't made a final decision as to whether he intends to pursue the position, but he did know that there were several meetings that he would have to miss each year due to other commitments. He will give us his final determination by the end of this week.

ADJOURNMENT: There being no further business to conduct, Commissioner Rivard Detrick declared the meeting adjourned at 4:35 p.m.

Shelly Rivard Detrick, President

Karen Moore, Vice President

Vacant

Secretary

ATTEST: _____

DATE _____ 2011