

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
September 5, 2017**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on September 5, 2017 in the Port conference room. Commissioner Shelly Rivard Detrick called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: Shelly Rivard Detrick, Karen Moore and George Sisson. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Analyst.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of August 21, 2017 (M/S: George Sisson / Karen Moore).

VOUCHERS: The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #16526 - 16535 Totaling \$12,471.01

Vouchers # 16525, 16536 - 1616539 Totaling \$29,420.87

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Karen Moore / George Sisson).

OLD BUSINESS:

Perimeter Fence/Post Installation: They are pouring concrete today on the posts located within the paved path area.

The fence location (in the middle of the bike/walking path) was brought up on social media but was addressed by Mike. He encouraged others with questions or concerns to contact the Port office.

Lane Reynolds has begun removing some of the large boulders and a tree that extended on to Port property. Kurt and Gordy will still be called upon to ‘assist’ to finish it up. This will further solidify the “team effort” in bringing everything into compliance as well as ensuring that the finished product is what we desire it to be on our property.

Buildings 1 & 2 Concrete Repairs: The major pours have been completed. The resurfacing of the exposed aggregate and edge “trim patching” will be the next and final phase of the repairs.

WSDOT Aviation Grant: We were approved for a \$2,463 grant to help pay for the crack-sealing material. Mike signed the agreement and returned it to WSDOT Aviation Division.

NEW BUSINESS: NONE

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Crack Sealing: The last two weeks have been consumed by prepping, filling cracks with 25,554 pounds of sealant and cleanup of the glider runway, portions of Taxiway B, runway 11/29 and the glider tie down area.

Outside Security Lighting: We have inspected security night lights on our port owned buildings. We have replaced or repaired as necessary to ensure operable lighting.

FROM THE OFFICE:

a. Travel & Meetings:

- i) September 7, WPPA Executive Meeting
- ii) September 21-22, Environmental Seminar, Vancouver, WA
- iii) WPPA Small Ports Seminar, Oct 26-27 Leavenworth
- iv) WSCAA, Conference, Oct 26-27, Leavenworth
- v) WPPA Annual Meeting, Nov 15-17, Seattle

b. Next Regular Meeting: Sep 18

COMMISSIONER INPUT: Commissioner Moore will be unable to attend the October 2 meeting.

The annual staff Christmas dinner is tentatively scheduled for Dec. 4th, following our regularly scheduled meeting.

ADJOURNMENT: There being no further business to conduct, Commissioner Shelly Rivard Detrick declared the meeting adjourned at 4:25 p.m.

Shelly Rivard Detrick, President

Karen Moore, Vice President

George Sisson, Secretary

ATTEST: _____

Michael G. Wren

_____ 2017