

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS  
September 17, 2018**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on September 17, 2018 in the Port conference room. Commissioner Karen Moore called the meeting to order at 4:00 p.m.

**PRESENT:** Commissioners: Karen Moore, George Sisson and Shelly Rivard Detrick. Staff: Mike Wren, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Officer.

**MINUTES:** MOTION CARRIED unanimously to approve the minutes of the regular meeting of September 4, 2018 (M/S: Shelly Rivard Detrick / George Sisson).

**VOUCHERS:** The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #16965 - 16970 Totaling \$9,964.97

Vouchers # 16971 - 16980 Totaling \$11,551.42

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S George Sisson / Shelly Rivard Detrick).

**OLD BUSINESS:**

Port Vehicle Biofuel Feasibility:

- a. Resolution 2018-002 Port Vehicle Biofuel Feasibility: MOTION CARRIED unanimously determining the impracticality of switching to biofuel or electric powered vehicles at this time due to the age of our vehicle fleet, as well as the cost to convert them (M/S: George Sisson / Shelly Rivard Detrick).

**NEW BUSINESS:**

Vehicle/Parking Lot Fence Collision: On September 13, 2018 at around 6:30 pm, a woman drove her car through the fence causing damage to her car, as well as to the Port fence. The incident was witnessed by two aerobatic pilots and recorded by our security cameras. There were several pieces of her car left at the scene, including the license plate. The woman fled the scene immediately after the incident. The witnesses called police that evening and the video clips and license plate were taken to the Ephrata Police Department the next day. At this time, the police are pursuing a case against the women for fleeing the scene of an accident. The fence has been repaired by Nik's Quality Fencing at a cost of \$187.50. The damage claim has been turned into our insurance and they will recover the costs from the woman's insurance.

**PUBLIC/TENANT INPUT: NONE**

**OPERATIONS and MAINTENANCE:**

Building #727: The last couple of weeks we have been concentrating on siding the old parachute building.

- We are three quarters complete on the installation of the metal
- Flashing was installed on the wall to gable end.
- Footings were painted.
- Personnel door was repaired.
- New outside security light was installed.

**FROM THE OFFICE:**

We have been contacted by the Federal Aviation Administration in response to our concerns voiced back in January. This contact should get the project moving forward again very soon.

Lampson International has connected with us as they are doing the research needed to repair the 40-ton crane once Walmart vacates building 2 which is currently scheduled for November.

a. Travel & Meetings:

- i) WPPA Executive Meeting, Teleconference, Oct 8 (Karen)
- ii) 2019 Preliminary Budget Complete, Oct 15
- iii) WPPA Small Ports Seminar, Leavenworth Oct 18-19
- iv) WSCAA, Leavenworth Oct 25-26 (Mike)
- v) WPPA Annual Meeting, Dec 5-7

b. Next Regular Meeting: Oct 1

**COMMISSIONER INPUT:**

Commissioner Rivard Detrick would like to have a caveat put onto the web page where our minutes are posted to let the public know that the commissioners receive and review all meeting data prior to the meetings.

Commissioner Moore would like to recommend that we keep an open mind in regards to other types of industry that could be a potential fit for our airport/port district.

**ADJOURNMENT:** There being no further business to conduct, Commissioner Karen Moore declared the meeting adjourned at 4:23 p.m.

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Karen Moore, President

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George Sisson, Vice President

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Shelly Rivard Detrick, Secretary

ATTEST: \_\_\_\_\_

2018

Michael G. Wren