

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS  
October 1, 2018**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on October 1, 2018 in the Port conference room. Commissioner Karen Moore called the meeting to order at 4:01 p.m.

**PRESENT:** Commissioners: Karen Moore, George Sisson and Shelly Rivard Detrick. Staff: Mike Wren, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Officer.

**MINUTES:** MOTION CARRIED unanimously to approve the minutes of the regular meeting of September 17, 2018 (M/S: Shelly Rivard Detrick / George Sisson).

**VOUCHERS:** The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #16981 - 16990 Totaling \$12,021.10

Vouchers # 16991 Totaling \$15,070.39

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S George Sisson / Shelly Rivard Detrick).

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

5 Acre Land Purchase Proposal: We received a letter proposing a purchase of 5.23 acres of land next to the Grant County Public Works complex from Westland Development LLC, represented by Nick Tommer. After reviewing the proposal, the commissioners would like to hear from Mr. Tommer in person and ask any questions they may have after having some time to consider the proposal. Mike will coordinate him attending the October 15 commission meeting.

**PUBLIC/TENANT INPUT: NONE**

**OPERATIONS and MAINTENANCE:**

Building 727: We have completed the re-siding of this building:

- New metal siding was installed over wood lap siding.
- New corner trim, C metal installed.
- Outdoor security lighting was replaced.
- New wall to roof flashing was installed.
- Repaired shingle roofing.

Trout Lake Farm Hangar: The North face of this hangar was washed, primed and painted.

Surplus Truck: We acquired a service truck from Federal Excess (surplus). This truck will be used for job site support with its numerous compartments that provide storage for power and hand tools. It is a 1994 Chevrolet, one-ton four-wheel drive in good condition. It appears to be drivable at this time, but we have to give it a complete inspection this winter.

**FROM THE OFFICE:**

- a. Travel & Meetings:
  - i) WPPA Executive Meeting, Teleconference, Oct 8 (Karen)
  - ii) 2019 Preliminary Budget Complete, Oct 15
  - iii) WPPA Small Ports Seminar, Leavenworth Oct 18-19
  - iv) WSCAA, Leavenworth Oct 25-26 (Mike)
  - v) WPPA Annual Meeting, Dec 5-7
  
- b. Next Regular Meeting: Oct 15

**COMMISSIONER INPUT: NONE**

**ADJOURNMENT:** There being no further business to conduct, Commissioner Karen Moore declared the meeting adjourned at 4:19 p.m.

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Karen Moore, President

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George Sisson, Vice President

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Shelly Rivard Detrick, Secretary

ATTEST: \_\_\_\_\_

Michael G. Wren

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2018