

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
October 5th, 2015**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on October 5th, 2015 in the Port conference room. Commissioner Karen Moore called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: Karen Moore, George Sisson and Shelly Rivard Detrick. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Analyst.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of September 21st, 2015 (M/S: Shelly Rivard Detrick / George Sisson).

VOUCHERS: The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #15707 - 15717 Totaling \$14,701.95

Vouchers #15718 - 15723 Totaling \$1,150.33

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S George Sisson / Shelly Rivard Detrick).

OLD BUSINESS:

Service Steel: Mike had a meeting with our legal counsel to find out what is happening with the buildings. She informed him that the lawyer for Service Steel has a few things he wants to modify in the agreement and then needs to get it to the right people to sign. Once that is finished we will be given instructions on how to make the \$25,000.00 payment.

W.T.C: Legal counsel is finished with the summary draft. It is awaiting review by Ms. Kenison prior to delivery. We should have that sometime this week and then we can decide how we want to proceed.

Land Purchase: Mike communicated with Mr. Tommer and recommended that he come to one of our commissioner meetings with all the information needed to make a complete presentation on the project. This will be necessary for the commissioners prior to making a final decision.

NEW BUSINESS:

ATV Purchase: With the myrtle spurge issues we are having on parts of the port property, we need equipment better suited for accessing those areas for spraying. John Deere has an independent suspension ATV that has a higher clearance than the Gator we currently use and it is \$2400 less than the quote received on the Case Scout. The commissioners felt that this would be a valuable investment and agreed with Mike in purchasing it for the amount of \$11,268.47.

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Hangar Doors:

Hangar doors are completed. This project had several steps involved with the painting of the doors and window grids. The final step was to install seals between the pocket doors. The Commissioners commented on how good the doors look and they also commented on how good the ecology blocks look near the ramp.

Winterization:

All rolling stock has been inspected for engine coolant freeze protection and PH level.

Outside security lighting:

We have inspected all of our buildings for outside security lighting. Those that were not functioning were repaired or replaced.

Final Mowing: They are working on mechanically controlling any weeds they were unable to take care of with spraying as well as doing the last mowing of the year on the grasses.

FROM THE OFFICE:

a. Travel & Meetings:

- i) Sunshine Ports, Oct 7 (Royal Slope)
- ii) WPPA Small Ports Seminar, Oct 22- 23
- iii) WPPA Exec Board Meeting, Nov 17 (Seattle)
- iv) WPPA Annual Meeting, Nov 18-20 (Seattle)

b. Next Regular Meeting: Oct 19

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner Karen Moore declared the meeting adjourned at 4:16 p.m.

Karen Moore, President

George Sisson, Vice President

Shelly Rivard Detrick, Secretary

ATTEST: _____

_____ 2015

Michael G. Wren