

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
Nov 21, 2011**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on Nov 21, 2011. Commissioner Rivard Detrick called the meeting to order at 4:00 p.m.

PRESENT: Commissioners Karen Moore, George Sisson and Shelly Rivard Detrick. Staff: Mike Wren, Port Manager; Janice Hunter, Financial Analyst. Guest: Jonathan Smith, Grant County EDC.

MINUTES: MOTION CARRIED to approve the minutes of the regular meeting of Nov 7, 2011 (M/S: Karen Moore / George Sisson).

VOUCHERS: MOTION CARRIED to authorize payment of vouchers from the Airport Fund:
Payroll Warrant #13924- 13926 Totaling \$4,774.50
Vouchers #13927 - 13938 Totaling \$14,426.07 (M/S George Sisson / Karen Moore).

PUBLIC/TENANT INPUT:

Mike introduced Jonathan Smith from the Grant County EDC. Jonathan will be taking over for Terry Brewer as of May 1, 2012. The EDC is currently helping Katana with a trade adjustment from the Federal Government for companies negatively impacted by foreign companies. They are also in the process of updating a Cost of Living Study, Wage & Benefit Survey, and developing a web site to track projects with access limited to the parties involved. The annual EDC banquet will be March 9, 2012.

OLD BUSINESS:

There were no comments by the public over the last 2 weeks with respect to the final version of the 2012 budget and no further changes recommended by staff or the commissioners. MOTION CARRIED to adopt resolution 2011-003 establishing the 2012 budget as presented, (M/S Karen Moore / George Sisson).

Mike explained that with the 2010 census reporting the district population at 12,000 the process for calculating the levy has changed. Once the population reaches over 10,000, the RCW requires the calculation to be based upon the lesser of either the "implicit price deflator" or 101% above the highest lawful levy since 1985. Our levy is currently \$.34 per \$1,000 of assessed valuation. Mike recommended adoption of resolution 2011-004. MOTION CARRIED to adopt resolution 2011-004, certifying the tax levy for 2012, (M/S: Karen Moore / George Sisson).

NEW BUSINESS:

Trout Lake: Mike is working on the renewal of the lease for the building and ground currently held by Trout Lake which comes due this next year.

Katana Hangar Lighting 304: The lighting project will begin after the Thanksgiving holiday.

OPERATIONS and MAINTENANCE:

Kurt's report was reviewed. The report stated everything is ready for the winter season whether ready for work or storage. A special thanks from Kurt and Gordy for the performance awards.

FROM THE OFFICE:

Travel & Meetings:

Mike will be attending the WPPA Annual Meeting December 6th through the 9th.

Commissioner Sisson will be attending the WPPA New Commissioner Seminar December 6-7.

WPPA Spring Meeting, May 16-18, Spokane – Commissioners and Mike Wren

Finance and Administration Seminar, June, - Janice Hunter will attend

This year's events are starting to be scheduled for the Aerobatics and Glider activities.

COMMISSIONER INPUT:

Commissioner Rivard Detrick had some ideas on the vision for marketing the port. Keeping in mind Economic Development for the Port how do we incorporate EDC's concepts with the Chamber's charter of assisting business customers through difficult economic times?

Commissioner Rivard Detrick suggested compiling a referral network of professionals in Ephrata sponsored by the Port, the Chamber and EDC to assist individuals that may be interested in starting a new business.

ADJOURNMENT: There being no further business to conduct, Commissioner Rivard Detrick declared the meeting adjourned at 5:10 p.m.

Shelly Rivard Detrick, President

Karen Moore, Vice President

George Sisson, Secretary

ATTEST:_____

DATE_____ 2011