

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS  
November 2<sup>nd</sup>, 2015**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on November 2<sup>nd</sup>, 2015 in the Port conference room. Commissioner Karen Moore called the meeting to order at 4:00 p.m.

**PRESENT:** Commissioners: Karen Moore, George Sisson and Shelly Rivard Detrick. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Analyst.

**MINUTES:** MOTION CARRIED unanimously to approve the minutes of the regular meeting of October 19<sup>th</sup>, 2015 (M/S: George Sisson / Shelly Rivard Detrick).

**VOUCHERS:** The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #15747 - 15756 Totaling \$13,136.51

Vouchers #15746, 15757 - 15761 Totaling \$64,994.02

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Shelly Rivard Detrick / George Sisson).

**OLD BUSINESS:**

Service Steel: Our legal counsel was told that the paperwork on the buildings should be completed this week.

WTC: Mike sent the case summary out to Frank Chmelik and is waiting on his input.

McDevitt: The owner of the land adjacent to the gun range reconnected via email with Mike asserting that the presence of the gun range has negatively impacted the value of his property. Though the Port will be involved as well, Mike has directed Mr. McDevitt to talk to Wes Crago at the City since they are the tenant that established and is operating the gun range. Mike will attend all meetings relating to this as appropriate, but the City has the lead at this time.

Port Entry Design: It was decided that we would go with the logo similar to our web-site for the final design. Mike will get more information on the colors so that we can be more specific in our bid solicitation.

**NEW BUSINESS:**

Hangar 304: Big Bend Community College has been awarded a \$2.6 million federal grant for the implementation of an unmanned aerial systems (UAS or Drone) technician and flight training program. Mike was contacted regarding the use of hangar 304 as the potential training site for this program. This program would be a great aeronautical activity/business addition to our port if the FAA will allow this use for the hangar. We would need to do some updates and repairs to the hangar and build a facility to shelter the displaced aircraft. This would be a far better use of the large hangar as we can only use less than half of it when parking aircraft in it to minimize the liability for damage caused by higher density parking and people moving multiple aircraft

around for access in and out of the hangar. Mike will meet with the FAA on November 19<sup>th</sup> while he is in Seattle for the WPPA Annual Meeting to see if they will allow the use. Meanwhile, Big Bend is verifying with the grantor that the hangar rent would be an eligible expense for the grant funds.

**PUBLIC/TENANT INPUT: NONE**

**OPERATIONS and MAINTENANCE:**

Winterization:

All seasonal water has been turned off.

- Underground sprinkler systems were drained and blown with compressed air.
- Tree drip line watering systems were drained.
- City was contacted to winterize meters.

Airfield:

- Airfield signs were all checked for fastener integrity.
- Tie down cables were inspected.
- Lighted wind T was serviced.
- Navigational aids were calibrated.

**FROM THE OFFICE:**

a. Travel & Meetings:

- i) WPPA Exec Board Meeting, Nov 17 (Seattle)
- ii) WPPA Annual Meeting, Nov 18-20 (Seattle)
- iii) Christmas Potluck Dec 7<sup>th</sup>

b. Next Regular Meeting: Nov 16<sup>th</sup>

**COMMISSIONER INPUT: NONE**

**2016 DRAFT BUDGET:** The commissioners reviewed the draft budget for next year. It is available for constituent review/comments for the next two weeks. The final budget will be approved at the Nov 16<sup>th</sup> regular meeting.

**ADJOURNMENT:** There being no further business to conduct, Commissioner Karen Moore declared the meeting adjourned at 5:02 p.m.

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Karen Moore, President

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George Sisson, Vice President

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Shelly Rivard Detrick, Secretary

ATTEST: \_\_\_\_\_

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Michael G. Wren