

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
December 21st, 2015**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on December 21st, 2015 in the Port conference room. Commissioner Karen Moore called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: Karen Moore, George Sisson and Shelly Rivard Detrick. Staff: Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Analyst.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of December 7th, 2015 (M/S: Shelly Rivard Detrick / George Sisson).

VOUCHERS: The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #15798 - 15801 Totaling \$6,512.86

Vouchers #15802 - 15812 Totaling \$8,004.71

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S George Sisson / Shelly Rivard Detrick).

OLD BUSINESS: NONE

NEW BUSINESS:

Commissioner Moore Oath to Office: Commissioner Moore made her oath to office in front of the other commissioners and staff.

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Industrial Buildings:

Building 1

- Building cleared of all scrap metal, wood and garbage.
- All protruding bolts were ground flush with floor surface.
- Emergency exit lights over personnel doors were inspected.

Building 2

- Cleared of all wood and metal debris.
- The entire floor completely swept.
- Warehouse and office lighting inspected, repaired where necessary.
- All plumbing and electrical repairs are completed for the breakroom. Entire facility cleaned and painted.

Snow Removal: Plowing of the runway was done on Friday and will be done again on Tuesday. The Airport roads were plowed today.

FROM THE OFFICE:

- a. Travel & Meetings: WPPA Legislative Day, Jan 27, Olympia
- b. Next Regular Meeting: Jan 4

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner Karen Moore declared the meeting adjourned at 4:07 p.m.

Karen Moore, President

George Sisson, Vice President

Shelly Rivard Detrick, Secretary

ATTEST: _____

Michael G. Wren

_____ 2016