

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
April 4, 2011**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on April 4, 2011. Commissioner Rivard Detrick called the meeting to order at 4:00 p.m.

PRESENT: Commissioners Karen Moore, Robert Criss and Shelly Rivard Detrick. Staff: Mike Wren, Port Manager; Kurt Oxos, Operations and Maintenance Supervisor; Janice Hunter, Financial Analyst.

Guest: Terry Brewer, Grant County EDC; Karen Bonaudi, Karen Bonaudi Ink. ; Randy Boruff, Babe Ruth World Series,

MINUTES: MOTION CARRIED to approve the minutes of the regular meeting of March 21, 2011 (M/S: Karen Moore / Robert Criss).

VOUCHERS: MOTION CARRIED to authorize payment of vouchers from the Airport Fund:
Payroll Warrant #13611- 13618 Totaling \$10,291.71
Vouchers #13619 - 13628 Totaling \$20,701.38 (M/S Robert Criss / Karen Moore).

PUBLIC/TENANT INPUT:

Terry Brewer wanted to pass on his appreciation to the Commissioners for supporting the EDC. He also thanked them for allowing Mike to be so involved and communicated his appreciation for Mike's participation, leadership and support. The EDC's current focus is working on ways to attract more retail businesses to Grant County.

OLD BUSINESS:

Asphalt Plant: The public meeting for the Asphalt Plant was postponed due to insufficient notification by the City to those who made comment. The meeting is now rescheduled for April 19, 2011.

Budget: The engine is failing on one of the plow/dump trucks and needs replacement. This will be an addition to the vehicle maintenance budget. Kurt received a quote of \$13,200 for a new manufactured engine to be installed. A decision by the Commissioners to approve this expenditure does not need to be made today, but should be done soon so that the work can be done before next season.

Karen Bonaudi:

Karen Bonaudi was brought in to provide the Commissioners a presentation of what she does as a marketing consultant. This is primarily strategic planning for the Port's future. She would work with the Port Staff and Commissioners to develop goals, objectives, and strategies as well as marketing products that help promote them. Commissioner Rivard Detrick thanked Karen for her presentation. The commissioners will discuss implementation of this at the work session to be held prior to the next meeting.

NEW BUSINESS:

Randy Boruff:

Ephrata will be hosting the Babe Ruth World Series for 2011, Aug 6-13th. Randy proposed an opportunity for The Port to have a video commercial or reader ticker advertisement during the broadcasts. The 30 second commercial would run 40 times, averaging 7-8 times a game. At the package price of \$2,500, this would provide the Port with exclusive advertising. The Moses Lake High School Audio Video department would produce the commercial for a cost yet to be determined above the \$2500 package price. Mike requested that Randy provide us a ballpark figure to help us determine if it would be beneficial. Randy would like to know as soon as possible. Commissioner Rivard Detrick commented that the Commissioners will have to discuss this in the work session and will make a decision on this proposal in the next public meeting.

AT&T:

A consultant contacted Mike looking for land to lease for a cell tower operated by AT&T. Mike asked if the Commissioners had any objections. The Commissioners had no objections in pursuing them as a tenant.

OPERATIONS and MAINTENANCE:

Along with assisting in the completion of the Pilot’s Lounge, the ramp, taxiways and runways have been swept, the EVOC course has been sprayed for weeds and a major portion of the tie down cables have been replaced. The aerial application of pre-emergent weed chemicals has also been done.

FROM THE OFFICE:

Travel & Meetings: Next week Mike will be out of the office and asked the Commissioner if it would be ok to close the office on Friday. Janice Hunter will be working full days to cover the office hours Tuesday - Thursday. The Commissioners saw no problem in closing the office on Friday.

COMMISSIONER INPUT:

The Commissioners reviewed the IDC Annual Report. The report will be revised with the minor corrections and submitted to the State.

ADJOURNMENT: There being no further business to conduct, Commissioner Rivard Detrick declared the meeting adjourned at 5:30p.m.

Shelly Rivard Detrick, President

Robert Criss, Vice President

Karen Moore, Secretary

ATTEST: _____

DATE _____ 2011